

CITY OF GREEN COVE SPRINGS COMMUNITY REDEVELOPMENT AGENCY SPECIAL SESSION

321 WALNUT STREET, GREEN COVE SPRINGS, FLORIDA
THURSDAY, AUGUST 22, 2024 – 10:00 AM



MINUTES

Call to Order

Chairman Van Royal called the meeting to order at 10:00am.

Roll Call

Members Present: Chairman Van Royal, Commissioner Kristen Burke, Commissioner Andrea Vallencourt, Commissioner Mitch Timberlake

Members Absent: Vice Chair Heather Boucher

Staff present: Lyndie Knowles, Development Services Representative, Michael Daniels, Development Services Director, Jim Arnold, City Attorney, Mike Null, Assistant City Manager

APPROVAL OF MINUTES

1. Approval of the July 11, 2024 Meeting Minutes

Motion was made to approve the minutes of the July 11, 2024 meeting.

Motion made by Commissioner Burke, Seconded by Commissioner Vallencourt.

Voting Yea: Chair Royal, Commissioner Burke, Commissioner Vallencourt, Commissioner Timberlake

Motion passed

ACTION ITEMS

2. Public Art Process Overview

Development Services Director, Michael Daniels, gave an overview of the Public Art Incentive and introduced Em Schaefer of Inspire Placemaking. Ms. Schaefer gave a detailed presentation of the new public art application process for both CRA and non-CRA led public art projects.

Board discussion followed.

Chairman Royal is in favor of the public art committee idea to review public art applications with the CRA board to be the arbiter of the art process throughout the City. City Attorney, Jim Arnold, mentioned that this "committee" could be a group that is not an appointed committee but instead is an ad hoc committee that is more free to discuss idea among themselves.

Vice Chairman Timberlake noted that he would suggest putting historic photos on the traffic utility boxes in lieu of nature scenes.

Motion was made to approve the public art application process as presented.

Motion made by Commissioner Timberlake, Seconded by Commissioner Burke.
Voting Yea: Chair Royal, Commissioner Burke, Commissioner Vallencourt, Commissioner Timberlake

Motion passed

3. 2024/25 CRA Budget

Development Services Director, Michael Daniels, gave an overview of the proposed budget for the Community Redevelopment Agency. Mr. Daniels gave proposed budget numbers to include the historic plaques, utility box art and the grants for the CRA area.

The board discussed their priorities and decided that the wrapping the utility boxes are the first priority.

Motion was made for the City to proceed with the preparation of information so that the utility box and historic plaques can be moved to a vote to proceed at the next meeting.

Motion made by Commissioner Burke, Seconded by Commissioner Timberlake.
Voting Yea: Chair Royal, Commissioner Burke, Commissioner Vallencourt, Commissioner Timberlake

Motion passed

Commissioner Burke left the meeting, but further discussion was made regarding the budget and the budget items, specifically the improvement grants. The grant application process will be brought back at the next meeting for a more detailed discussion.

The proposed amount for historic plaques would be \$18,000. The amount for the utility box wraps would be \$7,000. The grant program would be \$20,492.

Motion was made to approve the budget as discussed.

Motion made by Commissioner Timberlake, Seconded by Commissioner Vallencourt.
Voting Yea: Chair Royal, Commissioner Vallencourt, Commissioner Timberlake

Motion passed

NEXT MEETING: Tuesday, October 3, 2024 at 10:00am

Adjournment

Chairman Royal adjourned the meeting at 11:39am.

CITY OF GREEN COVE SPRINGS, FLORIDA

B. Van Royal, Chairman

Attest:

Lyndie Knowles, Development Services Rep.