

# CITY OF GREEN COVE SPRINGS CITY COUNCIL REGULAR SESSION

321 WALNUT STREET, GREEN COVE SPRINGS, FLORIDA  
TUESDAY, JULY 06, 2021 – 7:00 PM



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## MINUTES

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Invocation & Pledge of Allegiance to the Flag - **Chaplain Joseph Williams - CCSO**

Roll Call

**COUNCIL MEMBERS PRESENT:** Mayor Ed Gaw, Vice Mayor Matt Johnson, Council Member Connie Butler, Council Member Steven Kelley, Council Member Van Royal

**STAFF MEMBERS PRESENT:** L.J. Arnold, III, City Attorney, Steve Kennedy, City Manager, Mike Null, Assistant City Manager, Erin West, City Clerk

Mayor to call on members of the audience wishing to address the Council on matters not on the Agenda. Felicia Hampshire, 508 Franklin St. GCS, asks the Council to look at the ordinance concerning noise levels and fireworks. Lately there has been a lot of noise happening late into the night. Ms. Hampshire also advises that MLK has become like a speedway.

### PUBLIC HEARINGS

1. Second and Final reading of Ordinance O-14-2021 modifying Chapter 66, Solid Waste, of the City Code of Ordinances. **Mike Null**  
City Attorney Arnold reads Ordinance No. O-14-2021 by title.  
Assistant City Manager, Mike Null explains the ordinance.  
Mayor Gaw opens the public hearing.  
Following no public comment, Mayor Gaw closes the public hearing.

**Motion to approve Ordinance No. O-14-2021 upon second and final reading.**

Motion made by Council Member Kelley, Seconded by Council Member Butler.  
Voting Yea: Mayor Gaw, Vice Mayor Johnson, Council Member Butler, Council Member Kelley, Council Member Royal

### PRESENTATIONS

2. Kimberly Miller, Camp Cadet Director would like to present a Plaque of Appreciation to the Council for their ongoing support.

Kimberly Miller speaks and presents the City Council with a plaque. Ms. Miller also thanks the Council for the continued support of Camp Cadet.

### CONSENT AGENDA

All matters under the consent agenda are considered to be routine by the city council and will be enacted by one motion in the form listed below. There will be no separate discussion on these items. If discussion

is desired, that item will be removed from the consent agenda and will be considered separately. Backup documentation and staff recommendations have been previously submitted to the city council on these items.

**Motion to approve Consent Agenda Items 3 through 20.**

Motion made by Council Member Royal, Seconded by Council Member Butler.

Voting Yea: Mayor Gaw, Vice Mayor Johnson, Council Member Butler, Council Member Kelley, Council Member Royal

3. City Council establishes workshop dates for reviewing the Operating Budget and Capital Improvement Plan for FY 2021/2022. **Marlena Guthrie**
4. City Council establishes hearing dates for the first and final hearings to adopt the City of Green Cove Springs Operating Budget and Five Year Capital Improvement Plan for FY 2021/2022. **Marlena Guthrie**
5. City Council approval of Contractor's Pay App #2 for CR 209 S in the amount of \$140,481.25 and Contractor's Pay App #1 for Wilkes Point Road in the amount of \$107,302.50 to General Underground under Bid Award LC 2020-06 for a total amount of \$1,631,644.00. **Scott Schultz**
6. City Council approval of an exemption through June 30, 2022 for warehouse management to the existing Purchasing Policies to purchase PVC conduit, PVC pipe, and other appurtenances, up to \$50,000.00, with an e-mail approval process. **Scott Schultz**
7. City Council approval of, and authorization for the Mayor to execute, Disbursement Request #2 which includes Contractor's Pay Request #1 for Williams Industrial Services, LLC, in the amount of \$669,305.42 (already paid) and Mittauer & Associates Invoice # 21240 in the amount of \$6,000.00, for the Florida Department of Environmental Protection (FDEP), State Revolving Fund (SRF), Harbor Road Water Reclamation Facility (WRF) Expansion, Phase 2, SRF Agreement No. WW1000420. **Scott Schultz**
8. City Council approval of Resolution No. R-13-2021, a resolution authorizing a new FDOT State Highway System Lighting, Maintenance, and Compensation Agreement. Contract No. TBD, for the period of July 1, 2021 through June 30, 2028 in the amount of \$36,164.70 and authorizing the City Manager to execute said Agreement. **Mike Null**
9. City Council approval of a PO to paint the downstairs of The City Hall Building to Florida Paint Company in the amount of \$ 33,765.00. **Steve Thomas**
10. City Council approval for Detective Erin Vineyard to attend the Police Internal Affairs Course. **Derek Asdot**
11. City Council approval for Commander John Guzman to attend the Police Internal Affairs Course. **Derek Asdot**
12. City Council approval to issue a purchase order in the amount of \$28,010.85 to Irby for electric conduit for the Magnolia Point Third Feed Project. **Scott Schultz**

13. City Council approval of a Pay Application # 1 from KBT Contracting Corp in the amount of \$48,302.28 for design & build out of ASACC classroom for AMIkids, and approval of Change Order # 1 for replacing the windows in an amount not to exceed \$15,200.00. *Steve Thomas*
14. City Council approval to issue a Purchase Order to Jax Utilities Management, Inc in the amount of \$29,884.00 for a Stormwater Repair at the Augusta Savage Facility. *Steve Thomas*
15. City Council approval of Contractor's Pay Request #2 for Williams Industrial Services, LLC, in the amount of \$459,854.82, for the Florida Department of Environmental Protection (FDEP), State Revolving Fund (SRF), Harbor Road Water Reclamation Facility (WRF) Expansion, Phase 2, SRF Agreement No. WW1000420. *Scott Schultz*
16. City Council approval of Minutes from 5/04/2021 Regular Session. *Erin West*
17. City Council approval of Resolution No. R-12-2021, a Resolution authorizing a new FDOT Maintenance Agreement, Contract No. TBD, for the period of July 16, 2021 through July 15, 2024 in the amount of \$38,673.64 (annually) and authorizing the Mayor, City Clerk, and City Attorney to execute said Agreement. *Mike Null*
18. City Council review and approval of 2022 Food Truck Friday Dates. *Michael Daniels*
19. City Council approval of the new process for Proclamations, Letter of Honor, and Key to the City. *Erin West*
20. City Council approval of Pay Application #5 to Terry's Electric for Chapman Substation Construction Improvements in the amount of \$122,787.50, leaving a balance of \$299,076.80 in contract number LC 2020-17 in the total amount of \$879,086.00. *Andy Yeager*

### COUNCIL BUSINESS

21. FMPA - July 2021 *Bob Page*  
Mr. Page gave an overview of July 2021 report.
22. City Council designation of Voting Delegate for the Annual Florida League of Cities Conference in Orlando, Florida on August 12-14, 2021. *Erin West*

#### **Motion to designate Mayor Gaw as the Voting Delegate for the Annual FLC Conference.**

Motion made by Council Member Royal, Seconded by Council Member Butler.

Voting Yea: Mayor Gaw, Vice Mayor Johnson, Council Member Butler, Council Member Kelley, Council Member Royal

23. City Manager and City Attorney Reports and/or Correspondence/Executive Summary Reports. The City Manager and City Attorney made comments regarding various city activities, events, operations, and projects.

City Manager, Steve Kennedy advises staff has prepared an emergency resolution for the Council to approve that will put the City of Green Cove Springs under a Local State of Emergency.

**Motion to approve Emergency Resolution No. R-14-2021, declaring the City of Green Cove Springs under a Local State of Emergency for Tropical Storm Elsa.**

Motion made by Council Member Butler, Seconded by Vice Mayor Johnson.

Voting Yea: Mayor Gaw, Vice Mayor Johnson, Council Member Butler, Council Member Kelley, Council Member Royal

24. City Council Reports and/or Correspondence.

The City Council made comments regarding various city activities, events, operations, and projects.

Adjournment

There being no further business to come before the City Council, the meeting was adjourned at 7:31 p.m.

CITY OF GREEN COVE SPRINGS, FLORIDA

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Edward R. Gaw, Mayor

Attest:

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Erin West, City Clerk