



STAFF REPORT

CITY OF GREEN COVE SPRINGS, FLORIDA

TO: City Council, Regular Session **MEETING DATE:** March 18th, 2025
FROM: Shawn Hines, Interim Police Chief
SUBJECT: Approval of purchase order to Inline Lawn and Fence in the amount of \$40,935.00 to install perimeter fencing at the Police Department. *Shawn Hines*

BACKGROUND

As the dynamics of the City have evolved, the need for fencing around the Police Department has become a necessity. Public Safety buildings are complex and have certain requirements that are unique to those buildings' footprint. To ensure the City will obtain the required fencing and the contractors were all quoting the same requirement, staff solicited quotes. This included site visits with staff for question and answers sessions. The proposed fencing is 8-foot chain-link black fence with two access gates including automatic gate openers and access controls. Staff has conducted proper due diligence and have found the best and most cost-efficient solution.

The low quote is \$40,395.00 from Inline Lawn and Fence. Staff is requesting Council authorize this purchase without going through the formal purchasing process. Council has this authority as allowed in Chapter 5 of the City Purchasing Policies as follows:

“Unless otherwise required by general law or ordinance, the City Council is not required to comply with Chapter 4 and Chapter 5 and may authorize any purchase or enter into any contract for construction of any facility when the circumstances are such as to render notice and bidding impractical or unlikely to produce valid or cost effective bids, as judged by the City Council and approved by separate action thereof based upon the best interest of the City.”

It is staff's opinion that a formal bid process is likely to result in a higher low quote, satisfying the “impractical...to produce...cost effective bids” stipulation in this exception. Staff has received three written quotes on this project and is comfortable that accepting the low quote of \$40,395.00 is in the best interest of the City. All three quotes are attached for your reference.

FISCAL IMPACT

This project is budgeted at \$70,000 in the FY25 Police Dept CIP budget. This purchase plus the cost of access control programming and electric power provision for the gate openers will total less than the budget of \$70,000. – G/L 001-2021-5006200

RECOMMENDATION

Approve purchase order to Inline Lawn and Fence in the amount of \$40,395.00 to install perimeter fencing at the Police Department.