

CITY OF GREEN COVE SPRINGS CITY COUNCIL REGULAR SESSION

321 WALNUT STREET, GREEN COVE SPRINGS, FLORIDA
TUESDAY, JANUARY 21, 2025 – 6:00 PM



MINUTES

Invocation & Pledge of Allegiance to the Flag - **Chaplain MacClellan, GCSPD**

Roll Call

COUNCIL MEMBERS PRESENT: Mayor Steven Kelley, Vice Mayor Thomas Smith, Council Member Connie Butler, Council Member Ed Gaw, Council Member Matt Johnson

STAFF MEMBERS PRESENT: L.J. Arnold, III, City Attorney, Steve Kennedy, City Manager, Mike Null, Assistant City Manager, Erin West, City Clerk

Mayor to call on members of the audience wishing to address the Council on matters not on the Agenda.

1. Della Stout 1970 South CR16A GCS speaks to the Council about feral cats.

AWARDS & RECOGNITION

1. Proclamation - Black History Month
Due to the incoming weather, this item has been moved to the February 4, 2025, meeting.
2. Proclamation - Carolyn Edwards, Executive Director of Clay County Habitat for Humanity
Due to the incoming weather, this item has been moved to the February 4, 2025, meeting.
3. Police Department Life-Saving Awards *Interim Chief Hines*
Ofc Michael Babcock
Dispatcher Tracy Bishop
Daniel Haggerty
Ofc Sean Hickman
Det Cora Milliken
Sgt Brett Morando
Ofc Neal Newton
Det Doug Patterson
Dispatcher Carri Rulon
Sgt Erin Vineyard

Interim Chief Hines speaks and presents the life-saving awards.

PUBLIC HEARINGS

4. Second and final reading of Ordinance No. O-01-2025, which addresses items abandoned on City property. *L.J. Arnold, III*
City Attorney Arnold reads Ordinance No. O-01-2025 by title and presents on the ordinances.
Mayor Kelley opens the public hearing.
Following no comments, Mayor Kelley closes the public hearing.

Motion to approve Ordinance No. O-01-2025 on second and final reading.

Motion made by Vice Mayor Smith, Seconded by Council Member Johnson.

Voting Yea: Mayor Kelley, Vice Mayor Smith, Council Member Butler, Council Member Gaw, Council Member Johnson

CONSENT AGENDA

All matters under the consent agenda are considered to be routine by the city council and will be enacted by one motion in the form listed below. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Backup documentation and staff recommendations have been previously submitted to the city council on these items.

Mayor Kelley pulls item 12 for discussion.

Motion to approve Consent Agenda items 5 through 11.

Motion made by Council Member Butler, Seconded by Council Member Johnson.

Voting Yea: Mayor Kelley, Vice Mayor Smith, Council Member Butler, Council Member Gaw, Council Member Johnson

5. City Council approval of the School Crossing Guard Appreciation Day Proclamation. *Erin West*
6. City Council approval of the School Resource Officer Appreciation Day Proclamation. *Erin West*
7. City Council approval of Minutes. *Erin West*
Regular Session: 10/1/2024 and 10/15/2024
8. City Council approval of the Honoring or Memorialization of City Streets and Public Facilities Policy. *Erin West, Kimberly Thomas*
9. Inform City Council of the installation of a volleyball system at the Thomas Hogan Gym in the amount of \$20,049.00. The agenda item is for informational purposes and to maintain full transparency. *Greg Bauer*
10. City Council approval of task order to JonesEdmunds in the not-to-exceed amount of \$54,560.00 to perform construction engineering and inspection (CEI) services for the Bayard St Stormwater Improvements project. *Mike Null*
11. City Council approval of Mittauer Invoice # 25011 in the amount of \$200,000.00, and authorization for the mayor to execute Disbursement Request #4 (to follow) for permitting and design services for the Magnolia Point Reclaimed Water System & Potable Water System Improvements. *Scott Schultz*
12. City Council approval of a Site Development Plan for a parking lot for Springs Academy, located at 1106 N Orange Ave *Michael Daniels*
Development Services Director Michael Daniels presents staff comments on the item.
Council Member Gaw asks if any residents on the north end of St. Johns have reached out.

Mr. Daniels advises a few have called and about any traffic on St. Johns Ave. and the concerns have been addressed.

Joan Daigle 621 St. Johns Ave. advises at a previous meeting it was suggested staff talk to the neighbors and she was wondering if that happened.

Mayor Kelley advises a public meeting was held and there were several that participated.

Council discussion followed concerning the site plan.

Motion to approve Consent Agenda item 12.

Motion made by Council Member Johnson, Seconded by Council Member Butler.

Voting Yea: Mayor Kelley, Vice Mayor Smith, Council Member Butler, Council Member Gaw, Council Member Johnson

COUNCIL BUSINESS

13. Second and Final Reading of Ordinance O-02-2025, Provide for reduced building permit fees for private building provider services. *Michael Daniels*

City Attorney Arnold reads Ordinance No. O-02-2025 by title.

Building Official John Cioffi presents on the ordinance and advises it is keeping us in compliance with the statutes.

Council discussion followed concerning the ordinance and if there are significant requests for private providers.

Motion to approve first reading of Ordinance No. O-2-2025, Private Building Provider Services.

Motion made by Vice Mayor Smith, Seconded by Council Member Johnson.

Voting Yea: Mayor Kelley, Vice Mayor Smith, Council Member Butler, Council Member Gaw, Council Member Johnson

14. Discussion and approval of agreement with Clay EDC for space at City Hall. *Steve Kennedy*
City Manager Steve Kennedy speaks and advises the Clay EDC approved the draft agreement at their meeting.

Mr. Kennedy advises a resolution will need to be approved along with the agreement and the final terms and conditions will be brought to a future meeting.

Council discussion followed concerning the number of employees, parking, and the steps to be taken.

Emergency Motion to approve resolution number R-02-2025 a resolution of the City Council of the City of Green Cove Springs authorizing a portion of City Hall to be leased to the Clay County Economic Development Corporation pending final financials.

Motion made by Vice Mayor Smith, Seconded by Council Member Johnson.

Voting Yea: Mayor Kelley, Vice Mayor Smith, Council Member Butler, Council Member Gaw, Council Member Johnson

15. City Manager & City Attorney Reports / Correspondence

The City Manager and City Attorney made comments regarding various city activities, events, operations, and projects.

City Manager Steve Kennedy speaks to the Council about the upcoming winter weather approval of Resolution No. R-01-2025 will declare a local state of emergency for the city.

Emergency motion to approve Resolution No. R-01-2025.

Motion made by Council Member Butler, Seconded by Vice Mayor Smith.

Voting Yea: Mayor Kelley, Vice Mayor Smith, Council Member Butler, Council Member Gaw, Council Member Johnson

16. City Council Reports / Correspondence

The City Council made comments regarding various city activities, events, operations, and projects.

Adjournment

There being no further business to come before the City Council, the meeting was adjourned at 7:34 p.m.

CITY OF GREEN COVE SPRINGS, FLORIDA

Steven R. Kelley, Mayor

Attest:

Erin West, City Clerk