

# CITY OF GREEN COVE SPRINGS CITY COUNCIL REGULAR SESSION

321 WALNUT STREET, GREEN COVE SPRINGS, FLORIDA  
TUESDAY, FEBRUARY 04, 2025 – 6:00 PM



---

## MINUTES

---

Invocation & Pledge of Allegiance to the Flag - **Youth Pastor Travis Ivey, Hickory Grove Baptist Church**

Roll Call

**COUNCIL MEMBERS PRESENT:** Mayor Steven Kelley, Vice Mayor Thomas Smith, Council Member Connie Butler, Council Member Ed Gaw, Council Member Matt Johnson

**STAFF MEMBERS PRESENT:** L.J. Arnold, III, City Attorney (via Teams), Steve Kennedy, City Manager, Mike Null, Assistant City Manager, Erin West, City Clerk

Mayor to call on members of the audience wishing to address the Council on matters not on the Agenda.

1. Kelly Hartwig 3420 Wall Rd. GCS updates the Council on 17/16 Commerce - Hall Park Rd.
2. Felicia Hampshire 508 Franklin St. GCS speaks about the kids decorating Valentine's cards at the Augusta Savage Center. Ms. Hampshire about Black History activities.
3. Jackie Bader 438 N. Magnolia Ave. GCS speaks to the Council concerning her utility bill.

### AWARDS & RECOGNITION

1. Recognition of Lonnie Barr and Adam Stines - **Andy Yeager**  
Electric Director Andy Yeager speaks about Lonnie Barr and Adam Stines and recognizes them for acting when a nearby emergency call came across the radio. They started CPR and used an AED until emergency personnel arrived on scene.
2. Proclamation - School Crossing Guard Appreciation Day  
Commander Luedtke reads the proclamations and speaks about the School Crossing Guards Ms. Bryant and Ms. Wooten.
3. Proclamation - Black History Month  
Mayor Kelley reads the proclamation and presents.  
Ms. Henrietta Francis speaks about Black History Month and the activities that are taking place during the month.
4. Proclamation - Carolyn Edwards, Executive Director of Clay County Habitat for Humanity  
Mayor Kelley reads the proclamation and presents it to Ms. Carolyn Edwards.  
Ms. Edwards speaks to the Council and thanks them for their partnership through the years.

---

## PRESENTATIONS

5. FMPA - February 2025 **Bob Page**

Mr. Page presents the February report.

## PUBLIC HEARINGS

6. Second and Final Reading of Ordinance O-02-2025, Provide for reduced building permit fees for private building provider services. **Michael Daniels**

Development Services Director Michael Daniels reads Ordinance No. O-02-2025 by title.

Building Official John Cioffi speaks on the ordinance and advises this keeps the city compliant with the Florida Statutes.

Mayor Kelley opens the public hearing.

Felicia Hampshire 508 Franklin St. GCS asks for an update on the ordinance.

Mr. Cioffi explains the process and this will add some flexibility with some builders.

Following no further public comments, Mayor Kelley closes the public hearing.

Council discussion followed concerning the ordinance and how it will work.

**Motion to approve Second and Final Reading of Ordinance O-02-2025, Provide for reduced building permit fees for private building provider services.**

Motion made by Vice Mayor Smith, Seconded by Council Member Johnson.

Voting Yea: Mayor Kelley, Vice Mayor Smith, Council Member Butler, Council Member Gaw, Council Member Johnson

## CONSENT AGENDA

All matters under the consent agenda are considered to be routine by the city council and will be enacted by one motion in the form listed below. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Backup documentation and staff recommendations have been previously submitted to the city council on these items.

**Motion to approve Consent Agenda items 7 through 13.**

Motion made by Council Member Johnson, Seconded by Council Member Butler.

Voting Yea: Mayor Kelley, Vice Mayor Smith, Council Member Butler, Council Member Gaw, Council Member Johnson

7. City Council approval to purchase a 2024 Ford F250 crew cab with utility boxes and rack from Beck Auto Sales, in the amount of \$58,159.41 to replace Vehicle #635, through City of Tallahassee Contract Number #5180 and authorization to declare vehicle #635 surplus to be disposed of in the best interest of the City. **Greg Bauer**

8. City Council approval of Minutes. **Erin West**

Regular Session: 11/12/2024

Special Session: 12/10/2024

9. City Council approval of Pay Application #10 for the West Street CDBG Stormwater Improvements and Highland Sidewalk Improvements to Besch and Smith in the amount of \$109,765.69. **Greg Bauer**
10. City Council review and approval of a street closure request and fee waiver request for a Major Event, Augusta Savage Cultural Arts Festival. **Michael Daniels**
11. City Council approval of the Sawcross (Tender Contractor) Pay Request #9, in the amount of \$211,612.50, and authorization for the mayor to execute Disbursement Request # 24 (to follow), for construction of the Harbor Road Advanced Wastewater Treatment Facility (HRAWWTF), as part of the Florida Department of Environmental Protection (FDEP), State Revolving Fund (SRF), Harbor Road Water Reclamation Facility (WRF) Expansion, Phase 2, SRF Agreement No. WW1000420. **Scott Schultz**
12. City Council approval of pay application #6 to Kirby Development, Inc. In the amount of \$187,760.56, for the Julia Street Stormwater Improvement Project. **Greg Bauer**
13. City Council approval for an emergency repair to the gravity sewer system on West Street in the amount of \$458,274.65, and an exemption to the existing Purchasing Policies for normal procurement processes. **Scott Schultz**

#### COUNCIL BUSINESS

14. City Manager & City Attorney Reports / Correspondence  
The City Manager and City Attorney made comments regarding various city activities, events, operations, and projects.
15. City Council Reports / Correspondence  
The City Council made comments regarding various city activities, events, operations, and projects.

#### Adjournment

There being no further business to come before the City Council, the meeting was adjourned at 7:58 p.m.

CITY OF GREEN COVE SPRINGS, FLORIDA

---

Steven R. Kelley, Mayor

Attest:

---

Erin West, City Clerk