



STAFF REPORT

CITY OF GREEN COVE SPRINGS, FLORIDA

TO: City Council **MEETING DATE:** August 16, 2022
FROM: Michael Daniels, Planning and Zoning Director
SUBJECT: Request \$69,099 from the American Recovery Plan Fund to be used for the Creation of a Citywide Transportation Mobility Plan and Fee

BACKGROUND

At present, the City manages traditional transportation concurrency carried out through traffic impact analyses. Development applicants generating 40 or more net new peak hour trips must complete a traffic study to determine the impact of their development on area roadways and identify improvements necessary to mitigate that impact. Traffic studies, on average, take approximately six months to complete, which can slow the process of development approval and may prove to be a hindrance to medium-sized development. While this system does intend to support multimodality, the mitigation generally supports vehicles more than other modes of transportation and generally, due to the proportional share requirements, the necessary funding to enact needed improvements is not provided.

In order to continue to manage the impacts of development and move toward a more multimodal transportation system, the City would like to adopt a Mobility Plan with an accompanying mobility fee, which would replace the current transportation concurrency program. This would provide more fee predictability for development applicants, as well as shorter application timelines without the need for a traffic study. It would further support the City in using funds collected to improve multimodal transportation capacity by improving walking and biking facilities as well as vehicular traffic, and potentially introducing additional transit services as the City and the region continue to grow.

A draft proposal has been created by Gannett Fleming. Gannett Fleming completed the mobility plan for Clay County in 2020 and as a result would be able to use much of the same data for the development of a mobility plan for the City of Green Cove Springs. The projected completion date of the projected is within three months. As a result, of the time savings of using Gannett Fleming due to their completion of the Clay County Mobility Plan, the City can award the contract to Gannett Fleming without going through the competitive bid process as is normally required for all bids in excess of \$25,000. Page 13 of the City's purchasing policy states that Exceptions to the Competitive Procurement Requirements include:

9. The City Council may approve a vendor, service provider, equipment, goods, supplies, materials or services for the purpose of consistency, standardization or cost effectiveness if it is deemed to be in the best interest of the City.

The attached proposal was originally submitted as part of a Technical Assistance Grant application. For this project, City staff is requesting \$69,099 from the American Rescue Plan funds to complete the project.

The scope of work for the Mobility Plan is attached for your review as well as a list of the proposed ARPA projects.

RECOMMENDED MOTION

Motion to approve request to use American Recovery Plan monies to pay for the development of a transportation mobility plan and fee in the amount of \$69,099.