

Disbursement Request Package

State Revolving Fund Programs

1. Project Sponsor City of Green Cove Springs, Florida
2. Project Number WW100420/SG100421
3. Disbursement Request Number 1
4. Invoice Period 8/13/2020 through 4/30/2021
5. Type of Request: Partial Final
6. Federal Employer Identification Number 59-6000328
7. Mail EFT Send Remittance to:

(This must match an address setup in MyFloridaMarketPlace.com as the Vendor address).

Wells Fargo Bank N.A. Account#: 2000007820388 | ABA#: 121000248

Account Name: City of Green Cove Springs Utility Fund Savings

City Address: 321 Walnut Street, Green Cove Springs, FL 32043

Disbursement Details

(Rounded to the nearest dollar)

	Amount This Request	Total Cumulative
1. Planning and Specialized Studies (attach invoices)	\$	\$
2. Design (attach invoices)	\$ 35,000.00	\$ 35,000.00
3. Construction and Demolition (attach pay estimates)	\$	\$
4. Technical Services during Construction (attach invoices)	\$	\$
5. <u>Other (must be specified in agreement)</u>	\$	\$
6. _____	\$	\$
7. Total cumulative to date		\$ 35,000.00
8.. Disbursements previously requested		\$(0.00)
9. Amount requested for disbursement	\$ 35,000.00	\$ 35,000.00
	(Total of lines 1 through 6)	(Line 7 minus Line 8)

**** SUBMIT ONE ORIGINAL COPY OF THIS FORM AND SUPPORTING DOCUMENTATION TO: ****

SRF_Reporting@dep.state.fl.us

**Authorized Representative's Certification
of Disbursement Request and Davis-Bacon Certification**

I, Edward Gaw ,
(name of Authorized Representative designated in the agreement)

on behalf of City of Green Cove Springs, Florida , do hereby certify that:
(name of Project Sponsor)

1. The disbursement amount requested on page 1 of this form is for allowable costs for the project described in the agreement.
2. Materials, labor, equipment, and/or services representing costs included in the amount requested have been satisfactorily purchased, performed or received, and applied toward completing the project; such costs are documented by invoices or other appropriate documentation which are filed in the Project Sponsor's permanent records.
3. The Project Sponsor is required to pay such costs under the terms and provisions of contracts relating directly to the project, and the Project Sponsor is not in default of any terms or provisions of the contracts.
4. All funds received to date have been applied toward completing the project.
5. All permits and approvals required for the construction which is underway have been obtained.
6. If applicable for construction projects, I certify to the best of my knowledge and belief that the above referenced project complies with Davis-Bacon and Related Acts such that all of the laborers and mechanics employed by contractors and subcontractors during the referenced period on the contractors pay applications submitted with this disbursement request were paid wages at rates not less than those listed on the prevailing wage rate contained in the contract documents and that all applicable provisions of the Davis-Bacon and Related Acts have been met.

I also certify that interviews and periodic reviews of a representative sample of the weekly payroll data have been performed to verify that contractors and subcontractors are paying the appropriate wage rate.

I understand that falsifying information on this certification may be grounds for termination of the SRF loan agreement.

(Signature of Authorized Representative)

Mayor

(Title)

May 18, 2021

(Date)

Period of Certification:

8/13/20 through 4/30/21

DEP Agreement No. WW100420/SG100421

Engineer's Certification
of Disbursement Request

I, Jason R. Shepler, P.E., being the Professional Engineer retained by
(name of Professional Engineer)
City of Green Cove Springs, FL, am responsible for overseeing construction of the
(name of Project Sponsor)
project described in the Agreement and do hereby certify that:

1. Equipment, materials, labor, and services represented by the construction invoices have been satisfactorily purchased or received and applied to the project in accordance with construction contract documents filed with and previously approved by the Department of Environmental Protection;
2. Payment is in accordance with construction contract provisions;
3. Adequate construction supervision is being provided to assure compliance with construction requirements and Florida Administrative Code Rule 62-604.600 (2)(b) or Rule 62-620.630(2)(a) for CWSRF or Florida Administrative Code Rule 62-555.540 (2)(b) or Rule 62-555.520(3) for DWSRF, as appropriate;
4. Construction up to the point of this disbursement is in compliance with the contract documents;
5. All changes, additions, or deletions to the construction contract(s) have been documented by change order and all change orders have been submitted to the Department; and
6. All additions or deletions to the Project which have altered the Project's performance standards, scope, or purpose (since issue of the pertinent Department permit) have been identified in writing to the Department.



Signature of Professional Engineer

Mittauer & Associates, Inc.

Firm or Affiliation

May 18, 2021

(Date)

58760

(P.E. Number)

Period of Certification:

8/13/2020 to 4/30/2021

DEP Agreement No. WW100420/SG100421

MITTAUER &
ASSOCIATES, INC.
580-1 WELLS ROAD
ORANGE PARK, FL 32073
904-278-0030



Invoice 21107

BILL TO

City of Green Cove Springs
321 Walnut Street
Green Cove Springs, FL
32043
Attn: Mike Null

DATE
05/04/2021

PLEASE PAY
\$35,000.00

DUE DATE
05/24/2021

M&A PROJECT NO.

8905-56-1

DESCRIPTION

AMOUNT

DEP SRF HARBOR ROAD WWTF EXPANSION, PHASE 2
BIDDING & CONSTRUCTION ADMINISTRATION
DEP AGREEMENT NO. WW100420/SG100421
CITY OF GREEN COVE SPRINGS, FLORIDA
P.O. NO. 2723070

Engineering services concerning the DEP SRF Harbor Road WWTF Expansion, Phase 2, Bidding & Construction Administration project for the City of Green Cove Springs including completion of bidding services, preparation of construction contracts, FDEP SRF and SJRWMD coordination, attendance at City Council Meetings, attendance at Pre-Construction Conference, shop drawing review, City coordination, RFI responses, vendor coordination, and contactor correspondence during the period ending April 30, 2021.

LUMP SUM CONTRACT AMOUNT: \$696,500.00

- Item A. Administration Services, \$20,000
- Item B. Construction Bidding Services, \$8,500
- Item C. Construction Administration, \$287,500
- Item D. SRF Monitoring Requirements (Davis-Bacon & American Iron-Steel Monitoring),
\$114,500
- Item E. Resident Project Representative Services, \$233,500
- Item F. Start-up Services & Operation/Maintenance Manual, \$32,500

AMOUNT PREVIOUSLY INVOICED: \$0.00

Amount Earned This Period

35,000.00

Thank you for your business.

TOTAL DUE

\$35,000.00

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

REIMBURSEMENT SUMMARY

Sponsor Name:		City of Green Cove Springs, Florida			Payment Request No.:		1
DEP Agreement No.:		WW100420/SG100421					
Vendor Name	Invoice Number	Invoice Date	Invoice Amount	Local Share or Other Funding or Amount Not Requested	Requested Amount	Check Number	Category (ie. construction, technical services)
Mittauer & Associates, Inc.	21107	5/4/2021	\$ 35,000.00	\$ -	\$ 35,000.00		Bidding & Const Admin Services
				\$ -	\$ -		
				\$ -	\$ -		
				\$ -	\$ -		
				\$ -	\$ -		
				\$ -	\$ -		
				\$ -	\$ -		
				\$ -	\$ -		
				\$ -	\$ -		
				\$ -	\$ -		
				\$ -	\$ -		
				\$ -	\$ -		
				\$ -	\$ -		
				\$ -	\$ -		
Totals:			\$ 35,000.00	\$ -	\$ 35,000.00		

Summary of Work
DEP SRF Harbor Road WWTF Expansion, Phase 2
Bidding & Construction Administration
DEP Agreement No. WW100420/SG100421
City of Green Cove Springs, FL
M&A Project Nos. 8905-56-1
May 18, 2021

Summary of work for Green Cove Springs Disbursement Request #1 to accompany Mittauer & Associates Invoice No. 21107, consists of:

Invoice No. 21107 DEP SRF Harbor Road WWTF Expansion, Phase 2 services included completion of bidding services, preparation of construction contracts, FDEP SRF and SJRWMD coordination, attendance at City Council Meetings, attendance at the Pre-Construction Conference, shop drawing review, City coordination, RFI responses, vendor coordination, and contractor correspondence. Overall, the project services are 5.03% complete.