



# *City of Green Cove Springs*

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## **MEMORANDUM**

To: Steve Kennedy, City Manager

From: Development Services Department

Date: March 1, 2022

Subject: Monthly Planning, Code Enforcement and Building Report for February, 2022

### **PLANNING**

In February, Northrup Grumman Corporation paid for two business tax receipts in Reynolds Park, Peddlers Market opened a secondhand retail store at 409 Walnut St, and Posh Events and Rentals LLC, a tabletop showroom for brides to view / select event rental items by appointment, opened at 403 Walnut St. Total Business Tax Revenue for the month was \$760.00.

During the month of February, Staff:

- Began or continued reviewing the following site development plans: **Dollar Tree Plaza** (to add two commercial outparcels, modify parking, and modify landscaping), the **Prelude** (a mixed-use development with approximately 38 residential units, a restaurant, and eight retail/office spaces), and **Pelican SnoBalls**, a shaved ice business opening at 1100 Idlewild Ave.
- Met with the Engineer for Graylon Oaks Subdivision (14 lot duplex subdivision) to provide comments on the preliminary plat and improvements plans submitted in January.
- Adopted the 2045 Comprehensive Plan via ordinance and submitted the adopted plan to the Florida Department of Economic Opportunity. Upon their acceptance of the plan, a 31 day appeal period will begin, after which the new plan will be effective.
- For RFP No 2021-12: Downtown Master Plan – Ironed out details of the downtown logo through meetings with other departments as well as the Citizen Advisory Committee.
- Completed 35 lien search requests, reviewed 9 permit applications, and began review on Future Land Use Map Amendments, a Rezoning, and a PUD Rezoning all related to 21.3 acres for the Rookery development and the proposed land swap. The Rookery applicants additionally resubmitted their Developers Agreement for continued review.

Revenues for Planning related fees for February were \$6,652.20.

### **CODE ENFORCEMENT**

In February there were 6 new Enforcement complaints filed. Voluntary compliance was achieved for 3 cases resulting in case closure. The City received \$0 in Code Enforcement fines for Special Magistrate orders previously issued. For Fiscal Year 2021-2022, Code Enforcement has collected \$45,555 Code Enforcement fines.

**BUILDING**

Building permit activity increased from January to February. The total number of building permits issued in February was 73 compared to 62 in January. Permit activity for February 2022 increased by 65.9% from February 2021.

Revenues for Building related fees for February were \$15,295.

2022 PERMIT SUMMARY	
NEW HOUSES	February
MAGNOLIA POINT:	0
MAGNOLIA WEST:	0
CORE CITY:	0
CONDOS:	0
COMMERCIAL ACTIVITY	February
BUILDING (NEW)	0
OTHER PERMIT ACTIVITY	February
ADDITION - COMMERCIAL	0
ADDITION - RESIDENTIAL	5
REMODEL - COMMERCIAL	3
REMODEL - RESIDENTIAL	3
SCREEN ROOMS:	0
SHIP PROGRAM:	0
SIGNS:	0
POOLS:	2
RE-ROOFING:	15
GARAGE/SHED:	0
OTHER PERMITS:	45
TOTAL PERMITS ISSUED	73

## MONTHLY PERMIT ACTIVITY

