



Department Report

MEETING DATE: November 18, 2024
FROM: Teri Lea Beiriger, Director of Finance
SUBJECT: Department of Finance Activity Report

DEPARTMENT HIGHLIGHTS

The following report provides activity within the Department of Finance for the reporting period from October 1 through October 31, 2024:

- Continued to work on efficiencies to better serve our internal and external customers.
- Created and maintained the inter-department tracking spreadsheet of outstanding fire inspection fees for collections with current Business Tax Receipt renewals.
- Staff attended the Youth Programs' Groundbreaking and Employee Recognition Luncheon.

- General Operations
 - Participated in the testing of electronic PARs

- Grants
 - Submitted quarterly progress reports on the following grants:
 - 2023 JAG camera grant
 - 2022 Opioid Settlement
 - 2022 Safe Street grant
 - 2024 Firefighter Supplemental
 - ARPA Youth Building
 - FL Dept of Education Youth Program Capital Outlay
 - FL Dept of Environmental protection Swain Sewer Grant

 - Submitted applications for the following grants:
 - 2024 JAG Camera Grant
 - 2025 Solid Waste Blight Grant