



Department Report

MEETING DATE: July 17, 2023

FROM: Carlos Cedeño, Public Works Director

SUBJECT: Public Works Department Report

DEPARTMENT HIGHLIGHTS

Listed below is a brief summary of the activities undertaken by the Public Works Department during the period of May1, 2023 through June 30, 2023.

1. ADMINISTRATION:

- Coordinated the replacement of the play structure and rubber play surface at Ramblewood Park, along with a new perimeter fence.
- Coordinated the exterior painting and installation of new awnings for the Youth Programs Building.
- Hosted a public meeting with residents of the Original Section and discussed the construction of the Swain Blvd North phase 1 sewer project. (CIP-193)

2. ROADS AND DRAINAGE MAINTENANCE

- Assisted the Purchasing Department with specifications for a new median and alleyways landscape maintenance bid.
- Staff installed new sod and mulch to the tree beds on the Haverhill Rd. south medians.
- Oak trees and Black Olive trees overhanging along Biscayne Blvd and Biscayne Dr were trimmed for better visibility.
- Installed holiday banners in preparation for July 4th.
- Six (6) inlets on S 38th Ct were cleaned and jetted.

3. VEHICLE MAINTENANCE

- Supervisor attended the Governors Hurricane Conference.
- Performance testing was conducted on all fire engines.
- Supervisor passed the ASE testing A1 Engine Building and Repair, and A3 Manual Transmission.
- Mechanics and Supervisor attended a Purchasing Department training session on Specification Writing.

4. BUILDING SERVICES

- Coordinated annual backflow inspections of twenty (20) systems throughout the City.
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- Assisted the Purchasing Department with specification for a new Landscape maintenance bid.

5. PARKS MAINTENANCE

- Coordinated the installation of 6 LED light fixtures and poles at the Freedom Park Volleyball Courts.
 - Park benches and new tables were installed around the new playground area at Veterans Park.
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