



Department Report

MEETING DATE: July 18, 2022

FROM: Kara L. Irwin-Ferris, Director of Development & Neighborhood Services

SUBJECT: May 1, 2022 through May 31, 2022

Development & Neighborhood Services

Planning & Engineering

NEW CASES

ZTA-22-09

A City-initiated request for a text amendment to amend the Sign regulations.

ZTA-22-10

A City-initiated request for a text amendment to add right of way permits.

ZTA-22-11

A City-initiated request for a text amendment to add Outdoor sales regulations.

ZTA-22-12

A City-initiated request for a text amendment modify Tree Removal regulations

ZTA-22-13

A City-initiated request for a text amendment to add regulations for drainage between properties.

ZTA-22-14

A City-initiated request for a text amendment to Property Maintenance Code.

ZTA-22-15

A City-initiated request for a text amendment to add Engineering Permits.

ZTA-22-16

A City-initiated request for a text amendment to modify business tax receipt and fees.

Riverbridge Centre

A request by the property owner for a Site Plan Amendment to modify parking and the surrounding area of a stand-alone ATM machine located within the parking lot of the River Bridge Shopping Center.

CURRENT PLANNING CASES

ALFA-G Arcade

A request by the owner for a request for a special exception (SE-21-01) to allow an indoor amusement in a commercial zoning district. The site is located at 3757 S.

Military Trail. (Item was tabled until appropriate permits are filed) (On May 6, 2022 application was administratively withdrawn)

ANX-08-01

Annexation into the City of various road rights-of-way per Interlocal Annexation Agreement (ANX-07-05). (Staff review)

ANX-20-03 4180 S. Jog Road (Lake Worth Plaza West Shopping Center)

A request by the owner for a voluntary annexation (ANX-20-03) for one parcel of land totaling approximately 27.14 acres. The site is located at 4180 S. Jog Road. The City has been negotiating an Interlocal Service Boundary Agreement with Palm Beach County, in accordance with Florida Statutes to facilitate the annexation of the plaza and the outparcels. Staff has received an Agreement from Palm Beach County and has started the adoption process.

Bethesda Tabernacle

A request by the owner for a request for a site and development plan approval (SP-99-04B) to modify the previously approved site plan and a special exception (SE-21-02) to for a house of worship and develop a 16,459 square foot House of Worship use and accessory uses at 4901 Lake Worth Road. (Resubmittal received on April 28, 2022 and is under staff review.)

Church of God 7th Day of Palm Beach

A request by the applicant for a site plan amendment (SP-08-01C) to change the metal roof to asphalt shingle due to cost constraints. The site is located at 3535 S. Jog Road. (Scheduled for the DRC meetings April 14 and April 21, 2022. (Scheduled for City Council on May 2, 2022 The City Council postponed until applicant is ready for certificate of occupancy.

Chick Fil A Greenacres

A request by the owner for a site and development plan (SP-85-12RR) approval to construct a 4,646 fast food restaurant with a drive-thru window and a special exception (SE-21-03) request to allow a fast food/drive thru restaurant in a commercial intensive zoning district. The site is located in the River Bridge Centre on the southwest corner of Forest Hill Blvd and S. Jog Road. (Resubmittal received on March 25, 2022, under consultant review. Awaiting receipt of complete resubmittal package)

ISBA-2020 Northeast Corner of S Jog and Lake Worth Road

A request initiated by the City of Greenacres to Palm Beach County for a Interlocal Service Boundary Agreement (ISBA) to address the potential issues for services upon annexation for the unincorporated property located at the north west corner of Lake Worth Road and South Jog Road. City Council approved Resolution 2020-45 to initiate the action on November 2, 2020. Palm Beach County Board of County Commissioners adopted a Resolution to support the ISBA. City and County staff met in January to start drafting the Agreement and continue to work out issues. City staff and the property owner met with Palm Beach County Fire Rescue and a representative from IAFF on June 29, 2021. Staff is checking in with County staff weekly for an update on the proposed language for the Agreement. PBC Staff has recently forwarded the Agreement, staff is reviewing it and starting the process to bring to Council for adoption.

Pink Bird Stand Alone Car Wash

A request by the applicant to change the special exception (SE-22-01) for a stand alone car wash in a commercial general zoning district. A site and development plan (SP-22-02) request to construct a stand alone car wash. The site is located at 6200 Lake Worth Road. (DRC comments sent to applicant on February 25, 2022. On March 25, 2022 resubmittal received and reviewed. Resubmittal received on May 25, 2022 under staff review.

SITE PLAN AMENDMENTS

Tire Kingdom @ Woodlake Plaza

A request by the owner for a class I site plan amendment (PCD-84-02CC) for exterior elevations. The site is located at 5901 Lake Worth Road. (Comments sent on February 17, 2022. 30 day inactivity notice sent on March 28, 2022. Awaiting receipt of resubmittal) (On April 27, 2022 application was administratively withdrawn.)

ZONING TEXT AMENDMENTS

ZTA-21-02 Uses

A request by the Planning & Engineering Department for a zoning text amendment to reflect uses in all zoning districts.

ZTA-21-05 MXD-O

A request by the Planning & Engineering Department for a zoning text amendment to modify MXD-O. (Scheduled for City Council on May 2, 2022)

ZTA-21-07 Art in Public Places

A City-initiated request to add regulations for the creation of a program providing for the placement of art in public spaces within the City. (Scheduled for first reading at the City Council on May 16, 2022)

ZTA-22-05

A City-initiated request for a text amendment to add Adult Entertainment to zoning districts. (Staff review)

ZTA-22-07

A City-initiated request for a text amendment to amend the final and preliminary plat procedures. (Staff review)

ZTA-22-08

City-initiated zoning text amendment to require all fees owed the City to be paid prior to issuance of a Business Tax Receipt. (Scheduled for DRC review on May 12 and May 19, 2022)

RESIDENTIAL PERMITS

Catalina Estates

Plat application received on May 16, 2019. Comments letter sent to applicant on July 17, 2019, resubmittal received on August 25, 2019 and approved by City Council on October 7, 2019. MOT Plan issued drainage work to begin October 5, 2020.

Ranchette Road Townhomes

Plat Application received on March 23, 2021. Comments letter sent to applicant on May 17, 2021, resubmittal received on June 1, 2021. Final plat received and utility permit reviewed by City's engineer. Plat approved by City Council on October 4, 2021. Utilities permit approved by City's consulting engineer on 10/1/2021. Pre-construction meeting held on November 19, 2021. Drainage, subgrade inspections are approximately 70% completed.

COMMERCIAL PERMITS

Braman Honda

Revised replat under review. Construction of the vehicle storage lot is complete. Permit application for the recently approved service department expansion (SP-97-06G) was issued. Comments sent to applicant on March 22, 2021. Replat was approved at City Council meeting on April 18, 2022. Awaiting receipt of recorded plat.

Church of God 7th Day (3535 S Jog Road)

The building permit and engineering permit are both issued for the development. Stop work order was issued by Building Official on September 28, 2018. Subsequent meetings have been held with Building Official and Consultant Engineer. The Building Official has re-issued the permits to the contractor. The construction is moving forward.

Palm Beach Christian Academy

Revision to building permit received on November 1, 2021 comments sent to applicant on November 17, 2021, waiting on outside agency permits and resubmittal to address City's engineer comments.

CAPITAL IMPROVEMENTS

Original Section Drainage Improvement – Phase 8

An application for Phase 8 of the Original Section Drainage Improvements project was submitted to DES on February 8, 2021. The CDBG Grant Agreement for FY 21-22 was approved by City Council on August 18, 2021. Agreement sent to DHES on August 25, 2021. Design completed January 28, 2022, expected to advertise for bid on January 30, 2022. Pre application meeting was held on February 10, 2022. The bid opening was held on March 2, 2022. On March 21, 2022 the City Council awarded bid to TCLM, Inc. Preconstruction meeting was held on April 19, 2022. Notice to Proceed issued April 20, 2022. Construction expected start date is April 28, 2022.

Dillman Trail

Preconstruction meeting held on May 31, 2022.

FY 2022 Data:

Case	Current Period	FY 2021 to Date	FY 2021 Budget
Annexation	0	0	2
Comprehensive Plan Amendment	0	4	5
Zoning Changes	0	1	3
Special Exceptions	0	1	5
Site Plans	0	2	5
Site Plan Amendments	1	9	14
Variances	0	0	4
Zoning Text Amendments	2	7	3

Inspection Type	Current Period	FY 2021 to Date	FY 2021 Budget
Landscaping	5	37	130
Zoning	2	22	121
Engineering	12	81	100

Building Division

1) ADMINISTRATION:

- a) Researched and completed ninety-six (96) lien searches providing open and/or expired permit information.
- b) Researched and completed fifty-nine (59) records request for historical permits.

2) PERMITS/INSPECTIONS:

PERMITS/INSPECTIONS	DURING THIS PERIOD	FYTD 2021
New Applications Received / Permits Created	321	2,567
Applications Approved	94	555
Applications Canceled	5	24

Applications Denied	1	52
Applications Reopened	6	28
Permits Issued	329	2,457
Permits Completed	222	1,879
Permits Canceled	17	77
Permits Reopened	31	183
Permits Expired	21	42
Inspections Performed	519	4,790
Construction Value of Permits Issued	\$6,023,337.56	\$31,264,800.01
Construction Reinspection Fees	\$600.00	\$4,000
CO's Issued	1	13
CC's Issued	0	11
Temporary CO's Issued	0	0

3) BUSINESS AND CONTRACTOR REGISTRATION (see attached reports):

ACTION	DURING THIS PERIOD	FYTD 2021
BTR Inspections Performed	47	193

(see attached licensing reports)

4) PERMIT APPLICATIONS IN PLAN REVIEW – PRINCIPAL NEW OR REMODEL PROJECTS:

PROJECT	ADDRESS	SIZE	DESCRIPTION	PERMIT#
Palm Beach Christian Academy	5208 S Haverhill Rd	4,250	Construct two new classroom buildings & one bathroom building	2021-3230
ABCE Restaurant	3034 S Jog Rd	1,400	Interior Renovation	2021-1302

Sylvan Learning Center	6153 Lake Worth Rd	360	Interior Renovation – New Offices	2022-2507
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5) PROJECTS IN PROGRESS – PRINCIPAL REMODELING/RENOVATION:

PROJECT	ADDRESS	SIZE	DESCRIPTION	PERMIT #
Kids In Care	2904 S Jog Rd	3,385	Remodel – Outpatient Medical Facility	2022-0454
AT & T	5177 Lake Worth Rd	1,260	Exterior Façade Improvement	2022-2421
Catayu Baking	3797 S Military Trail		Convert former Carolina Furniture store into Factory for Bakery with Business Use	2021-3806
Eagle Grill	4624 Lake Worth Rd	1,100	Remodel New Kitchen & Accessible Restroom	2021-4016
Convenience Store/Laundry	5470 10 th Ave N	1,604 sq.ft.	Interior Remodel – Add Coin Laundry to Convenience Store	2021-1191
Ministries in Bethel	3950 S 57 th Ave	6,939 sq.ft.	House of Workshop	2021-0365
Greenacres Plaza Landlord Improvements	3953 S Jog Rd		Interior Remodel – Subdivide one bay into three.	2021-2600
Greenacres Plaza Landlord Improvements	3951 S Jog Rd		Interior Remodel – Subdivide one bay into three.	2021-2599
Greenacres Plaza Landlord Improvements	3949 S Jog Rd		Interior Remodel – Subdivide one bay into three.	2021-2598
Target	5900 Lake Worth Rd	1,394	Remove Café/Snack Bar & Convert to Online Pick-Up Storage Area	2021-0756
Supertech Communications (Waiting for a Contractor)	5305 Lake Worth Rd	800	Interior Remodel	2021-1498
Isabel Barber Salon	3820 S Jog Rd	1,040	Remodel Add Mani/Pedi Stations New Salon	2020-2742
Mission of Grace	6200 Lake Worth Rd	3690 sq. ft.	Convert former Restaurant to House of Workshop	2020-2095
Mission of Grace	6200 Lake Worth Rd		Interior Demo of Former Steak N Shake	2020-1748
Church of God 7 th Day	3535 S Jog Rd	11,500 sq. ft.	New Church	2016-2382

6) PROJECTS IN PROGRESS – PRINCIPAL NEW CONSTRUCTION:

PROJECT	ADDRESS/LOCATION	UNITS OR SQ. FT. APPROVED	UNITS C.O.'D
Ranchette Townhomes	1093 Ranchette Rd / Common Area	74 T/H	0
Catalina Estates	4500 Catalina Way / Common Area	20 S/F	0
Original Section	249 Martin Ave	1,797 sq. ft.	New Single Family
Original Section	349 Jackson Ave	1,951 sq. ft.	New Single Family
Original Section	461 Swain Blvd	1,761 sq. ft.	New Single Family
Original Section	457 Swain Blvd	1,761 sq. ft.	New Single Family
Original Section	453 Swain Blvd	1,761 sq. ft.	New Single Family
Original Section	310 Jennings Ave	1,696 sq. ft.	New Single Family
Original Section	346 Perry Ave	1,761 sq. ft.	New Single Family
Original Section	3119 Martin Ave	1,664 sq. ft.	New Single Family
Original Section	3129 Martin Ave	1,664 sq. ft.	New Single Family
Colonial Estates	New Mobile Homes	25	0

Code Enforcement Division

CODE ENFORCEMENT	DURING THIS PERIOD	FYTD 2021
Inspections Related to Active Code Cases	221	3919
New Cases Started	75	1214
Cases Complied	75	941
Current Open Cases	267	2382
Notices Sent	216	3660
Illegal Signs Removed from right-of-ways	219	3770
Inspections Not Related to Active Code Cases	221	2166
Complaints Received and Investigated	26	484
Warning Tickets	372	1964



License Activity Report

Activity Date Range 05/01/22 - 05/31/22

Summary Listing

License Type	Category	Application Received	Application Denied	Application Approved	New License Issued	License Renewed	License Revoked	License Canceled
Cont Office - Contractor Office	Business	1	0	0	1	1	0	0
Contractor Reg - Contractor Registration	Business	41	0	0	37	16	0	0
Exemptions - Exemptions / Non-Profit	Business	0	0	0	2	0	0	0
Food Service - Food Service / Bar / Lounge	Business	2	0	0	0	9	0	0
General Retail - General Retail	Business	6	0	0	5	5	0	0
General Service - General Service	Business	16	0	0	20	19	0	0
General Svc Reg - General Service Registration	Business	2	0	0	2	3	0	0
Home - Home Based Business	Business	7	0	0	7	36	0	0
Insurance Co - Insurance Sales Company	Business	0	0	0	0	1	0	0
Professional - Professional	Business	6	0	0	11	14	0	0
Rental Office - Rental Office	Business	0	0	0	0	2	0	0
Rental Unit - Rental Unit	Business	17	0	0	27	763	0	0
Storage/WH Units - Storage / Warehouse Units	Business	1	0	0	0	0	0	0
Grand Totals		99	0	0	112	869	0	0

CITY OF GREENACRES
Licensing Revenue Summary Report
 Licensing Revenue Summary Report - Summary
 From Date: 05/01/2022 - To Date: 05/31/2022

Charge Code	No. of Billing Transactions	No. of Adjustment Transactions	Billed Amount	Adjustments	Net Billed
License Type: Food Service-Food Service / Bar / Lounge					
Food-Food Service	4	0	\$364.66	\$0.00	\$364.66
Food Per Seat-Food Per Seat	5	0	\$1,594.18	\$0.00	\$1,594.18
Com Inspection-Commercial Inspection	3	0	\$207.00	\$0.00	\$207.00
Transfer-Transfer	1	0	\$25.00	\$0.00	\$25.00
Collection Fee-Collection Fee	2	0	\$50.00	\$0.00	\$50.00
Delinquent > 150-Delinquent Over 150 Days	2	0	\$200.00	\$0.00	\$200.00
License Type Food Service-Food Service / Bar / Lounge Totals	17	0	\$2,440.84	\$0.00	\$2,440.84
License Type: General Retail-General Retail					
General Retail-General Retail Sq Feet	6	0	\$698.04	\$0.00	\$698.04
Com Inspection-Commercial Inspection	5	0	\$345.00	\$0.00	\$345.00
License Type General Retail-General Retail Totals	11	0	\$1,043.04	\$0.00	\$1,043.04
License Type: General Service-General Service					
General Service-General Service	13	1	\$774.89	(\$55.35)	\$719.54
Com Inspection-Commercial Inspection	14	1	\$966.00	(\$69.00)	\$897.00
Transfer-Transfer	4	0	\$44.28	\$0.00	\$44.28
Collection Fee-Collection Fee	1	0	\$25.00	\$0.00	\$25.00
Delinquent > 150-Delinquent Over 150 Days	1	0	\$100.00	\$0.00	\$100.00
License Type General Service-General Service Totals	33	2	\$1,910.17	(\$124.35)	\$1,785.82
License Type: General Svc Reg-General Service Registration					
General Svc Reg-General Service Registration	3	0	\$75.00	\$0.00	\$75.00
License Type General Svc Reg-General Service Registration Totals	3	0	\$75.00	\$0.00	\$75.00
License Type: Home-Home Based Business					
Home-Home Based Business	10	0	\$472.85	\$0.00	\$472.85
Collection Fee-Collection Fee	3	0	\$75.00	\$0.00	\$75.00
Delinquent >150-Delinquent Over 150 Days	3	0	\$300.00	\$0.00	\$300.00

CITY OF GREENACRES
Licensing Revenue Summary Report
 Licensing Revenue Summary Report - Summary
 From Date: 05/01/2022 - To Date: 05/31/2022

Charge Code	No. of Billing Transactions	No. of Adjustment Transactions	Billed Amount	Adjustments	Net Billed
License Type Home-Home Based Business Totals	16	0	\$847.85	\$0.00	\$847.85
License Type: Professional-Professional					
Professional-Professional	1	0	\$58.11	\$0.00	\$58.11
Cosmetology-Cosmetology / Barber	3	0	\$58.02	\$0.00	\$58.02
Com Inspection-Commercial Inspection	1	0	\$69.00	\$0.00	\$69.00
Transfer-Transfer	1	0	\$11.62	\$0.00	\$11.62
License Type Professional-Professional Totals	6	0	\$196.75	\$0.00	\$196.75
License Type: Rental Unit-Rental Unit					
Rental Unit-Rental Unit	93	3	\$3,341.89	(\$116.04)	\$3,225.85
Rental Insp-Rental Inspection	17	0	\$850.00	\$0.00	\$850.00
Collection Fee-Collection Fee	3	1	\$75.00	(\$25.00)	\$50.00
Delinquent >150-Delinquent Over 150 Days	3	1	\$300.00	(\$100.00)	\$200.00
NSF-NSF	2	0	\$40.00	\$0.00	\$40.00
License Type Rental Unit-Rental Unit Totals	118	5	\$4,606.89	(\$241.04)	\$4,365.85
License Type: Storage/WH Units-Storage / Warehouse Units					
Storage/WH Units-Storage / Warehouse Units	1	0	\$41.35	\$0.00	\$41.35
Com Inspection-Commercial Inspection	1	0	\$69.00	\$0.00	\$69.00
License Type Storage/WH Units-Storage / Warehouse Units Totals	2	0	\$110.35	\$0.00	\$110.35