



ITEM SUMMARY

MEETING DATE: April 1, 2025

FROM: Andrea McCue, City Manager

SUBJECT: Designation of Deputy Mayor

BACKGROUND

Ordinance 2022-12 adopted by the City Council amended Chapter 2, Article II creating a new Section 2-19 entitled Appointment Process for Deputy Mayor providing that Beginning with the first meeting in April 2023, the appointment of the Deputy Mayor shall rotate annually among the Councilmembers with the initial appointment to Council Seat 2. Any Councilmember in his/her first term will defer the appointment as Deputy Mayor for a one (1) year period, at which point the appointment will be assigned to the next sequential Council seat and the deferring Councilmember shall serve the subsequent year. Should any Councilmember decline the appointment, the appointment will go to the next sequential Council seat and the deferring Council member will not be appointed until the rotation returns to his/her seat. Should the Councilmember serving as Deputy Mayor vacate his/her Council seat for any reason, the Deputy Mayor appointment will rotate to the next sequential Council seat and the incumbent therein shall complete the unexpired term followed by his/her own term as Deputy Mayor. In the event the Deputy Mayor is serving as Mayor pro-tem pursuant to Article II, Section 3 of the Charter, the Deputy Mayor's position will not rotate until a new Mayor is elected

ANALYSIS

The appointment of Deputy Mayor is done the first city council meeting in April of each year. Councilmember Judith Dugo (District III) served from 2024-2025.

FINANCIAL INFORMATION

There are no adverse financial impacts associated with this item.

LEGAL

The item has been reviewed for legal sufficiency.

STAFF RECOMMENDATION

Staff recommends a designation of a Deputy Mayor to serve from 2025-2026 as outlined in Ordinance 2022-12.