



## ITEM SUMMARY

**MEETING DATE:** August 7, 2023

**FROM:** Michele Thompson, Community & Recreation Services Director

**SUBJECT:** RESOLUTION NO. 2023 - 26 USE OF FACILITY AGREEMENT WITH THE PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS - DIVISION OF SENIOR SERVICES

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### BACKGROUND

The City originally provided approval through Resolution No. 2004-02 on January 5, 2004 for the Use of Facility Agreement with PBC Division of Senior Services for a Senior Congregate Meal Program. The program was hosted at the Community Center, as part of our efforts to continually improve the quality of life by providing the most beneficial and effective services through the Community & Recreation Services Department (CRS). During COVID-19, the program had extensive operational delays, and the City decide to terminate the agreement. The seniors have requested the return of the program.

The CRS Department wishes to re-new the Agreement with Palm Beach County to host the Senior Congregate Meal Program. Palm Beach County currently operates 15 sites throughout the county, and has agreements with the following municipalities: Belle Glade, Pahokee, Palm Beach Gardens, Riviera Beach, Royal Palm Beach and West Palm Beach. The agreement with the County provides for rent-free locations for older adults, 60 years of age and over, for a daily free nutritious meal and provides seniors with nutritional education information.

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### ANALYSIS

The Senior Congregate Meal Program will operate year-round, Monday through Friday from 10:00 a.m. until 2:00 p.m. The meals are prepared, packaged and delivered to the host location in accordance with Health Department guidelines, and under the supervision of the Division of Senior Services and their contracted food distributor. The county will provide the meals; plates, napkins, utensils, staff/volunteer training, and educational nutrition information.

The meals are free, but the County asks for a suggested donation, yet no one is turned away due to their inability to pay. Transportation is also provided to the center through Palm Tran Connection, and the program is open to anyone residing in Palm Beach County. The center will provide fellowship, socialization, support, activities, and educational opportunities for all senior participants. The program is closed during County and City Holidays. For many of the seniors this may be the only meal they eat during the day.

The City is responsible to provide personnel and volunteers to operate the program, complete participant intake forms on the seniors, place food orders, check/verify//record food temperature

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checks, provide storage, distribute nutrition education information, and market the program.

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**FINANCIAL INFORMATION**

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The meals provided for this program are funded by Palm Beach County Board of County Commissioners through grants from the Older Americans Act (OAA) sponsored by the State of Florida Department of Elder Affairs (DOEA), and the Area Agency on Aging of the Palm Beaches and Treasure Coast. The City's direct expenses including; soap, paper towels, toilet paper, cleaning products, etc. are nominal and the benefits to the participating seniors outweigh any expense incurred to host the program.

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**LEGAL**

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The Resolution has been prepared in accordance with City Code requirements

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**STAFF RECOMMENDATION**

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*Approval* of Resolution No. 2023-26 for the Use of Facility Agreement, between the Palm Beach County Board of County Commissioners (Division of Senior Services) and the City of Greenacres.