

## **RESOLUTION NO. 2023-31**

**A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, APPROVING THE ESTABLISHMENT OF AN EDUCATION ADVISORY COMMITTEE; PROVIDING FOR A PURPOSE, COMPOSITION, QUALIFICATIONS, DUTIES, AND MEETINGS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Council is committed to promoting and supporting excellence in the education of the children who reside within the City and those that attend schools located within the City's boundaries; and

**WHEREAS**, in order to maintain the quality of education in the City, it is important to exchange information with the Palm Beach County School District and all public, private and charter schools to ensure that the City's residents and children attending schools in the City receive the best education possible; and

**WHEREAS**, the City Council believes that the establishment of an Education Advisory Committee will contribute toward maintaining quality education in the City and is in the best interest of the City's residents and those students that attend City schools.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:**

**SECTION 1.** This Resolution establishes the City's Education Advisory Committee and sets forth rules and procedures that such Committee hereinafter shall follow. The Committee shall be advisory only, and may be abolished or disbanded at any time, or reorganized at any time by the City Council.

**SECTION 2. Purpose.** The purpose and mission of the Education Advisory Committee is to: (a) serve as a liaison group between the City of Greenacres, The Palm Beach County School District, and all public, private and charter schools located within the City and those where City resident students are zoned to attend in order to improve and enhance

## **Resolution No. 2023-31 | Education Advisory Committee**

Page No. 2

communication between all parties; (b) to promote and provide public awareness for programs, opportunities, and initiatives of public, private and charter schools located within the City and those where City resident students are zoned to attend; (c) to recognize and promote the accomplishments of students, educators, public, private, and charter schools located within the City and those where City resident students are zoned to attend; and (d) to monitor school activities and report on those impacting the City as needed.

**SECTION 3. Composition: Appointments, Term and Vacancy.** The Education Advisory Committee shall consist of nine (9) members. Initially, five (5) members shall be appointed for a period of three (3) years, and four (4) members shall be appointed for a period of two (2) years. Thereafter, all appointments shall be for a two (2) year period. The City Council shall make appointments at their first regular meeting in August after initial appointments are made. All members shall serve without compensation and at the pleasure of the City Council. The City Council retains the right to remove Committee members becoming ineligible to serve due to failure to maintain all necessary qualifications as set forth in Section 4 below.

One (1) Councilmember shall serve as liaison but shall have no voting power. A student from John I Leonard High School and a middle school student from the City's Youth Programs may serve as student liaisons but shall have no voting power. The Community and Recreation Services Department's Community Services Coordinator will serve as the Committee coordinator but shall have no voting power. The liaisons and coordinator are not members of the Committee and shall not be counted in determining if a quorum is present.

Vacancies on the Committee shall be filled by the City Council in the same manner as original appointments. Vacancies shall occur on account of a Committee members passing, resignation, removal, disability, or failure to maintain qualifications as set forth in Section 4 below. Any member appointed to serve in lieu of a member on account of a vacancy shall serve

only for the unexpired term of such member but shall thereafter be eligible for reappointment.

**SECTION 4. Qualifications.** Committee members shall meet the following qualifications at the time of their appointment and throughout the course of their service to be eligible to serve:

1. Committee members shall be City residents.
2. Committee members shall have a background in education and/or experience in the field of education; be a member of a parent teacher organization, parent teacher association, school advisory council, or any other similar organization with the Palm Beach County School District, public, private or charter school; or be a parent/legal guardian of a child currently enrolled in a City public, private or charter school or school where the resident student is zoned to attend.

The following City residents shall not be eligible to serve on the Committee as regular or alternate members:

1. An employee of the Palm Beach County School District, private or charter school located within the City or school where City resident students are zoned to attend.
2. An employee of an organization funded by the District.
3. An employee of a charter management organization or charter education management organization.

Should a Committee member fail to maintain these qualifications for service at any time, then the Committee member shall be disqualified from serving and shall either resign immediately or be subject to removal. Additionally, Committee members shall not use Committee meetings or their titles as Committee members to promote, advocate for, or advertise their outside employer or personal business.

**SECTION 5. Duties.** The duties of the Education Advisory Committee shall be limited to the following:

1. Scholarships: Oversee and conduct interviews and recommend up to ten (10) educational scholarship awards each year to high school and/or college eligible students who reside in the City. The number of scholarships to be awarded shall be determined by the City Council each year during the budget approval process.
2. School Showcases: Facilitate and oversee school showcases and informational sessions for public, private and charter schools within the City and those where City resident students are zoned to attend. Showcases and informational sessions are an opportunity for Board members to interact with schools, their staff, and their students. Showcases and informational sessions also provide public awareness for programs, opportunities, and initiatives. The Committee shall have the opportunity to invite school officials and staff to attend such showcases and informational sessions.
3. School Liaison: Each Committee member shall serve as a liaison for up to two (2) of the seventeen (17) public, private and charter schools located within the City and those where City resident students are zoned to attend. Liaison duties shall include interacting with the selected school on a regular basis to determine needs, new programs and initiatives, and any other information impacting the City and City residents and reporting such information back to the Committee as needed.
4. Chair's Initiative: Each year the Chair shall introduce a Chair's Initiative. The Chair's Initiative shall be designed to provide the City Council and residents with additional information about issues that impact public, private and charter schools located within the City and those where City resident students are zoned to attend. Such additional

## **Resolution No. 2023-31 | Education Advisory Committee**

Page No. 5

information may be presented to the Committee through presentations, guest speakers, or other communications.

5. Other Duties: The Committee shall perform such other duties as may be assigned by the City Council from time to time.

### **SECTION 6. Meetings, Organization and Procedures.**

1. Meetings. All meetings of the Committee shall be open to the public. Meetings of the Committee shall be attended by the City Council member appointed as liaison to the Committee.
2. Officers. Each year, the Committee shall elect a Chair and Vice-Chair. The Council liaison shall present Committee reports and informational updates to the City Council on an as needed basis.
3. Quorum and Voting. A quorum shall consist of five (5) members present for the transaction of business. The Committee may not conduct business other than to adjourn absent a quorum. Each voting member shall have one (1) vote on every issue submitted to a vote of the Committee. The decision of a majority of the voting members in attendance at a meeting at which a quorum is present shall constitute the official action of the Committee.
4. Rules of Procedure. All meetings of the Committee shall be conducted substantially in conformance with Robert's Rules of Order. The Committee is further subject to such rules of procedure and public participation adopted by the City Council and made applicable to the Board. Committee members are subject to the Sunshine Law, Public Records Law and all State and Palm Beach County Ethics requirements.

RESOLVED AND ADOPTED this 21<sup>st</sup> day of August 2023

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**Joel Flores**, Mayor

**Attest:**

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**Quintella Moorer**, City Clerk

Voted:

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**John Tharp**, Council Member, *District I*

Voted:

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**Peter Noble**, Deputy Mayor

Voted:

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**Judith Dugo**, Council Member, *District III*

Voted:

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**Susy Diaz**, Council Member, *District IV*

Voted:

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**Paula Bousquet**, Council Member, *District V*

**Approved as to Form and Legal Sufficiency:**

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**Glen J. Torcivia**, City Attorney