



ITEM SUMMARY

MEETING DATE: January 9, 2023
FROM: Michele Thompson, Director, Community & Recreation Services
SUBJECT: Palm Beach County Host Shelter Contract

BACKGROUND

Palm Beach County, under Florida Statue Chapter 252, is responsible for safeguarding it's citizens during emergencies, which includes establishing safe public transitional space once emergency shelters are closed down, and shelter those that cannot return to their homes due to damage caused by the emergency. The County has requested use of the Greenacres Community Center as a new Host Shelter location site, and with City ownership of the facility, City Council approval is required to effectuate the terms of the Contract.

ANALYSIS

The terms of the contract were negotiated from a ten-year term, to a one (1) year term with automatic one (1) year renewals, unless a party provides the other with written notice of non-renewal, within 180 days prior to the end of the existing term.

The provisions outlined in the contract allows for the County's exclusive use of the Center 24 hours a day; seven (7) days a week; for a period determined by the County for Host Shelter use. The City staff understands and agrees that due to the emergency event, the City may receive very little advance notice for use.

The County will provide all additional required emergency power, equipment, staffing, logistical support, and food to oversee and manage the facility. The County will provide the City with daily/weekly/monthly (as applicable) reports to identify the length of time required for use, and the facility shall be left in the same condition found prior to use.

FINANCIAL INFORMATION

During the County's use of the facility, the county shall be responsible for the restoration and repair of any and all damage caused by use to the premises, including furnishings, fixtures, equipment and other improvements. The County will reimburse the City out-of-pocket expenses for electricity, water, utilities, supplies, and for any custodial or personnel services that would not have been incurred except for County's use. The City also has the ability to charge the County a per day fee (yet to be determined), if applicable and deemed necessary.

LEGAL

City Attorney has reviewed the item and all supporting documents for legal sufficiency and compliance.

STAFF RECOMMENDATION

Approval of Resolution No. 2023-01 authorizing the approval and execution of a PBC Host Shelter Contract for temporary, emergency use of the Greenacres Community Center.