



Department Report

MEETING DATE: January 9, 2023
FROM: Teri Lea Beiriger, Director of Finance
SUBJECT: Department of Finance Activity Report

BACKGROUND

The following report provides activity within the Department of Finance for the reporting period from December 1 through December 31, 2022.

In brief, the Finance Department:

- Continued to reconcile outstanding balances of Miscellaneous Billing.
- Continued to review and discuss x:/drive format and Laserfiche cleanup.
- Prepared 60 boxes for Records Management Destruction and 18,753 for Laserfiche destruction.
- Submitted GFOA Budget Award application.
- Completed the Fixed Assets internal audit.
- Annual financial audit has commenced.
- Grants:
 - Received \$167,408.94 for TPA 2021 Dillman Trail Grant.
 - Received \$1,000.00 for Walmart Front Door 2022 Grant.
 - Received \$10,310.26 for ELC Youth Program 2023 Grant.
 - Received \$7,700.80 for PBC Youth Program 2023 Grant.
 - FY23 Community Project Funding Appropriations approved by President Biden. City to receive funding for supplies and scholarships Youth Programs.

The Finance Department has, and continues to, work on efficiencies to better serve our internal and external customers.
