



## ITEM SUMMARY

**MEETING DATE:** January 9, 2023  
**FROM:** Monica Powery, Director, Purchasing  
**SUBJECT:** Award of Bid No. 23-004 Printing Services for City Publications

### BACKGROUND

The City of Greenacres desires to hire an experienced and qualified company to provide printing services for City publications. The bid was advertised by the City's Purchasing Department on November 20, 2022.

### ANALYSIS

The proposals were opened on December 20, 2022 with one (1) bidder responding. The attached tabulation sheet summarizes the results received. City staff has evaluated the proposal and recommends award to The Printers Printer, Inc. as the lowest responsive and responsible bidder.

### FINANCIAL INFORMATION

Funds are budgeted in accounts 001-10-11-47-1 and 001-60-65-47-1 to provide for award.

### LEGAL

The recommendation for award is in accordance with the requirements of City policies and procedures.

### STAFF RECOMMENDATION

Approval of Resolution No. 2023-04 authorizing execution of a one-year agreement with the option for three (3) additional one-year renewals for Bid No. 23-004 Printing Services for City Publications to The Printers Printer, Inc.