



Department Report

MEETING DATE: March 21, 2022

FROM: Teri Lea Beiriger, Director of Finance

SUBJECT: Department of Finance Activity Report

BACKGROUND

The following report provides activity within the Department of Finance for the reporting period from January 1 through February 28, 2022.

In brief, the Finance Department:

- Submitted the GFOA Distinguished Budget Award application for FY22.
- Began working on the Annual Comprehensive Financial Report for FY21.
- Continued to reconcile outstanding balances of Miscellaneous Billing.
- Continued to clean up billing on EMS accounts with balances.
- Continued to collect outstanding solid waste accounts; working with IT to retrieve the Utilities module in NWS.
- Nineteen (19) Solid Waste liens amounting to \$5,602.48 were paid in full and approved for release.
- Continued to review and discuss x:/drive format and Laserfiche cleanup.
- Rolled over three (3) 24-month CD's, average interest rate 1.58% to an average 1.10%.

The Finance Department has, and continues to, work on efficiencies to better serve our internal and external customers.
