



ITEM SUMMARY

MEETING DATE: January 8, 2024
FROM: Georges Bayard, Director, Information Technology
SUBJECT: CivicPlus Website Hosting And Support Agreement Renewal

BACKGROUND

The City of Greenacres entered into an original agreement with Aha Consulting, Inc. (“Aha”) on 9/22/2016 based on being awarded RFP No. 17-001, for the design, development and implementation of the City’s website. This agreement was for one year and contained a provision allowing it to be extended for up to four (4) additional one-year periods.

Effective 12/31/2017, Aha merged with Municipal Code Corporation (“Municode”), with the latter as the surviving entity. The four extensions to the agreement were enacted formally, through 9/22/2021.

Effective 8/24/2021, Municode merged with CivicPlus, LLC (CivicPlus”), with the latter as the surviving entity. For convenience, and with agreement first from Municode, then from CivicPlus, the agreement was informally renewed for two additional annual periods, the most recent one set to expire after 1/31/2024.

ANALYSIS

Aha, Municode and now CivicPlus have developed and helped maintain the City’s website for approximately seven years and are intimately familiar with its functionality. Their site hosting infrastructure is reliable and the site has not suffered any noticeable outages over its lifetime. They have dedicated resources and staff to continuing development of new features and providing very responsive support for their Web hosting clients. In addition, the City relies on CivicPlus for several other online services, i.e. codification and meeting management software.

FINANCIAL INFORMATION

CivicPlus has presented the City with an invoice and renewal proposal, at an increased pricing level than in previous years. The justification is that they have held pricing relatively flat and will also provide additional and improved features to the service. The proposal includes a line item for the migration of the City’s website to the latest version of the CivicPlus Web Open Platform.

FY 2023 invoice	\$ 4,800.00
FY 2024 invoice for hosting:	\$ 5,280.00
Amount of increase	\$ 480
Percentage increase	10%

Web Open Platform Migration	\$ 825
Total Cost for FY 2024	\$6,105.00

LEGAL

The recommendation for award is in accordance with the requirements of City policies and procedures.

STAFF RECOMMENDATION

Approval of Resolution No. 2024-05 authorizing the execution of a one (1) year term, automatically renewing for an additional one (1) year term in the event that neither party gives 60 days' notice to terminate prior to the end of the initial term, or any subsequent renewal term.