



Department Report

MEETING DATE: February 3, 2025

FROM: Carlos Cedeño, Public Works Director

SUBJECT: Public Works Department Report

DEPARTMENT HIGHLIGHTS

Listed below is a brief summary of the activities undertaken by the Public Works Department during the period of December 1, 2024 through December 31, 2024.

1. ADMINISTRATION:

- Director and Construction manager attended CCNA Selection Committee Presentations.
- Coordinated placement of new exercise equipment locations around the Municipal Complex walking path with contractor.
- CIP Project updates:
 - Chickasaw Rd (CIP-233): Final walkthrough completed, pending minor punch list items, final engineering inspections, final LWDD and PBC acceptance.
 - Gladiator Lake (CIP-226): Tree removal is complete. Demolition, excavation and fill are over 50% complete. Overall project is 40% complete.

2. ROADS AND DRAINAGE MAINTENANCE

- Mulched tree circles on all City medians.
- Staff coordinated the addition of roadway striping on the intersection of Wry Rd and Chickasaw Rd to create a 4-Way STOP.
- Asphalt overlay was completed on Woodwind Ct, Piney Ct, and Seven Springs Blvd.
- Installed two (2) LED STOP signs at Chickasaw Rd & Wry Rd as well as replaced stop signs in the area with new decorative black posts.
- Staff assisted with the set up and take down of the Holiday in the Park event.

3. VEHICLE MAINTENANCE

- New Toyota Rav4 Prime Plug in Hybrid vehicle was ordered.
- Monthly inspections were performed on all City buses.
- Supervisor attended EOC planning meeting.

4. BUILDING SERVICES

- Staff met with contractor to replace the ceiling tiles in the Council Chambers and the air ducts cleaned out.
- Staff completed a total of one hundred and two (102) work orders.
- Staff assisted with the set up and take down of the Holiday in the Park event.

5. PARKS MAINTENANCE

- Excavated and prepared the four (4) locations around the Municipal Complex walking path for the installation of new exercise stations.
- Staff assisted with the set up and take down of the Holiday in the Park event.

