



Department Report

MEETING DATE: February 3, 2025

FROM: Denise Malone, AICP, Development & Neighborhood Services Director

SUBJECT: December 1, 2024, through December 31, 2024

Development & Neighborhood Services Department

My Government Online Software (MGO)

Implementation of new software online platform to replace New World and Energov for permitting, business tax receipts, contractor licensing, planning and zoning, and code enforcement. Staff is currently working with MGO on workflow system mapping.

Planning, GIS & Engineering Division

NEW CASES

TU-2025-0737 – Pine Ridge South III – Flea Market

A temporary use permit request from Lois Cross, on behalf of the Condo Association for a Flea Market with sign event to be held on Saturday, February 01, 2025, from 8:00 AM to 12:00 PM at the Pine Ridge South III, Clubhouse, 300 Knotty Pine Circle (Under staff review).

ZTA-24-11 Timeframe and Procedures

A City-initiated request for a Zoning Text Amendment to enhance several key areas of the City's Zoning Code, addressing current needs and best practices while aligning with Florida Statutory requirements. This amendment streamlines filing procedures, clarifies review processes, expiration of approvals, and improves standards and criteria for approval that aligns with the goals, objectives, and policies of the Comprehensive Plan. (Tentatively scheduled for the February 13, 2025, PZBA.)

CURRENT PLANNING CASES

Astoria Townhomes – 6240 Dodd Road and adjacent vacant parcel (CPA-23-04), (ZC-23-02), (SP-23-06), (BA-23-07), (PLT-24-02), and (MSP-24-02)

A request for a Future Land Use map amendment (CPA-23-04) from Residential Medium Density and Commercial to Residential High Density; a Rezoning (ZC-23-02) from Residential Medium Density and Commercial General to Residential High Density; Site and Development Plan (SP-23-06) to construct a Townhouse Development consisting of 60 townhomes with a configuration of 6-unit building

types; and a Variance (BA-23-07) from the minimum side yard setback of 20 ft. between end units and a Master Sign Plan (MSP-24-02). (PZBA approved BA-23-07 on August 8, 2024). The Plat (PLT-24-02) submittal was received on September 30, 2024, comments were provided on October 28, 2024, resubmittal received on December 4, 2024; comments were provided on December 20, 2024, and we are awaiting the resubmittal and applicant's response to comments. The (CPA-23-04), (ZC-23-02) were approved at the October 7, 2024, City Council Meeting. The (SP-23-06), (MSP-24-02), and (PLT-24-02) will be scheduled at a later time, since the plat is under review.

Barclay Square – 2902-2994 Jog Road (MSP-24-08)

A request for a Master Sign Plan (MSP-24-08) for the Barclay Square Plaza. (Sufficiency comments sent to applicant on December 9, 2024. Awaiting applicant's response to comments and resubmittal).

Bethesda Tabernacle – 4901 Lake Worth Road (SP-99-04C) and (SE-23-01)

A request for a Site and Development Plan (SP-99-04C) approval to modify the previously approved site plan and a Special Exception (SE-23-01) to develop a 28,930 sf House of Worship and accessory uses. (Resubmittal received on March 15, 2024, resubmittal comments sent to applicant on April 18, 2024; meeting with applicant was held on May 3, 2024; applicant indicated on October 22, 2024, they are awaiting Access Easement Maintenance Agreement for resubmittal; awaiting applicant's response to comments and resubmittal).

Buttonwood Plaza – 3016-3094 Jog Road (MSP-24-07)

A request for a Master Sign Plan (MSP-24-07) for the Buttonwood Plaza. (Sufficiency comments sent to applicant on December 9, 2024, awaiting applicant's response to comments and resubmittal).

C&C Legacy Plaza – 3494 South Jog Road (SP-24-01), (BA-24-01), (MSP-24-03) and (PLT-24-01)

A request for Site and Development Plans (SP-24-01) approval to construct a 2,598 sf one story office building and a two-story townhouse building with three townhouses; a Variance (BA-24-01) from the landscape code requirements for a one-story office building and a two-story townhouse building with three townhouses; and a Master Sign Plan (MSP-24-03); and a Plat (PLT-24-01). (PZBA approved the Variance request (BA-24-01) on August 8, 2024. (The Site and Development Plans and Master Sign Plan were approved by City Council on September 16, 2024. Sufficiency letter was sent for the Plat (PLT-24-01) on September 12, 2024; resubmittal received on October 30, 2024; comments were provided on November 18, 2024, and we are awaiting the resubmittal).

City-initiated Chickasaw and Wry Roads Annexations (ANX-24-01), (CPA-24-05), and ZC-24-05)

Annexation of an enclave located on Chickasaw and Wry Road into the City through an Interlocal Agreement with Palm Beach County. A Future Land Use map amendment and Rezoning for the sixteen parcels that will be annexed into the City will be processed concurrently through the City. The properties are located on the north side of Chickasaw and along Wry Road. (Staff is processing the necessary documentation to provide to Palm Beach County for review/approval as an enclave annexation. On November 20, 2024, the Draft Interlocal Agreement was sent to Palm Beach County for review. On December 16, 2024, Palm Beach County provided comments that are under review by legal and staff. Once completed, the official packet will be sent to PBC for further notice and processing. In addition, per 197.3632, Florida Statutes, subsection (4)(a)(3), and legal's recommendation, a letter will need to be sent to each property owner to be annexed to request their written consent to the solid waste assessment.)

Garden Square – 6645 Chickasaw Road (SP-23-03)

A request for Site and Development Plans approval to construct four (4) five-unit townhomes and six (6) four-unit townhomes (total of 44 units). (DRC comments provided on August 20, 2024. On September 20, 2024, staff met with applicant for follow-up to DRC comments. Resubmittal was received on November 14, 2024, with follow-up information, under Staff review and processing. DRC comments sent on December 17, 2024, Awaiting applicant's response to comments and resubmittal.)

Greenacres Bowl – 6126 Lake Worth Road (BA-24-04)

A request for an Administrative Variance to replace the existing concrete slatted wall with an opaque PVC fence and landscaping for an approximately 300ft portion along the southern property line. (Additional information was submitted on December 12, 2024, sufficiency letter sent December 28, 2024. Awaiting applicant's response to comments and resubmittal.)

Greenacres Sunoco and Offices - 3067 South Jog Road (SP-24-02)

A request for a Site and Development Plan (SP-24-02) to construct a 6,000 sq ft office/retail building with a 798 sq. ft. mezzanine. (Sufficiency letter sent March 11, 2024, resubmittal received September 30, 2024, comments were provided on November 1, 2024. Awaiting applicant's response to comments and resubmittal.)

Ice Cream La Bendicion – 560 Jackson Avenue (SP-24-04)

A request for Site and Development Plans (SP-24-04) approval to construct an 882 sq ft two story building with ice cream/raspado shop on the ground floor and one dwelling unit on the second floor. (Awaiting receipt of applicant's response to the sufficiency letter provided on July 5, 2024, ongoing discussions have occurred with applicant regarding the required items. October 2024, continued discussions have occurred with staff and applicant regarding required items. Awaiting receipt of applicant's response.)

Iglesia Bautista Libre Emmanuel – 5083 Lake Worth Road (SE-22-04), (BA-22-01), and (SP-22-05A)

A Special Exception request (SE-22-04) to allow a House of Worship within an existing building located in the Commercial Intensive (CI) zoning district, a Variance (BA-22-01) to allow for a reduction in the front and rear landscape buffers, and a

Major Site and Development Plan Amendment (SP-22-05A). Staff has been coordinating with Code Enforcement on code enforcement case for work without permit and operating without an approved Special Exception. (DRC comments sent to applicant on June 6, 2024; meeting with applicant held on June 17, November 5, and December 5, 2024; meeting with owner held on December 1, 2024; property owner and applicant no-showed Special Magistrate Hearing held on November 20, 2024; resubmittal received on December 23, 2024; under staff review, staff is actively working with the applicant to finalize their plans and specifications).

Kids in Care – Buttonwood Plaza – 3032 South Jog Road (SP-84-05I), (SE-24-02), and (BA-24-02)

A request for a Major Site and Development Plan Amendment (SP-84-05I), a Special Exception (SE-24-02) to allow for a Prescribed Pediatric Extended Care (PPEC) center; and a Variance request (BA-24-02) to eliminate the minimum outdoor play area. (Coordinating with Code Enforcement for ongoing code violation related to the use. Initial submittal received on June 27, 2024; sufficiency comments sent to applicant on July 15, 2024; resubmittal received on August 7, 2024; resubmittal comments sent to applicant on August 30, 2024; resubmittal received on September 17, 2024; applicant submitted digital copies of resubmittal on November 12, 2024; under staff review, staff is actively working to finalize their plans and use specifications. December 30, 2024 Completeness comments #3 were provided; and potential Code revisions addressing PPEC use type is under review.)

Lake Worth Plaza West – 6404 Lake Worth Road (MSP-24-01)

A request for a Master Sign Plan for Lake Worth Plaza West. (Sufficiency comments sent to applicant on July 9, 2024; staff is working with the new Property Manager to finalize Master Sign Plan for the entire plaza; awaiting applicant's response to comments, resubmittal, and follow up email sent on December 26, 2024).

Mil Lake Plaza – 4507-4639 Lake Worth Road (MSP-24-09)

A request for a Master Sign Plan (MSP-24-09) for the Mil Lake Plaza. (Sufficiency comments sent to applicant on December 12, 2024; awaiting applicant's response to comments and resubmittal).

Murphys USA Greenacres – 6270 Forest Hill Boulevard (SE-23-05), (BA-23-08), (SP-23-07), and (MSP-24-06)

A Special Exception request (SE-23-05) to allow a convenience store and gasoline service station within the Commercial Intensive (CI) zoning district, a Variance (BA-23-08) from the required 1500ft separation of an existing gas station and convenience store to 750ft, a Site and Development Plan (SP-23-07) to construct a 2,824 sq ft convenience store and gas station with six (6) pumps, and a request for a Master Sign Plan (MSP-24-06). (Awaiting receipt of applicant's response to the comments provided on August 15, 2024. Applicant indicated on November 15, 2024, that they are finalizing the incorporation of FDOT and PBC TPS comments).

Orchid Cove – 1105 South Jog Road (SP-23-01) and (BA-23-04)

A request for a Site and Development Plan (SP-23-01) approval to construct six (6) two-family units (Total of 12 units), and an Administrative Variance (BA-23-04) for a 5-ft reduction from the required rear and side street setbacks. (Awaiting receipt of

applicant's response to DRC comments provided on June 7, 2024; meeting with applicant was held on June 10 and in October of 2024; still awaiting resubmittal).

Perry Office – 3130 Perry Avenue (SP-22-03) and (BA-23-03)

A request for a Site and Development Plan (SP-22-03) for a vacant parcel to construct a 6241 sq ft office totaling 4 bays for flexible office space use. The site is located on the northeast corner of Perry Avenue and 10th Avenue South. The request also includes a variance (BA-23-03) request to reduce the landscape buffer on the eastern side of the site plan from 10 ft to 5 ft. (Resubmittal received on August 21, 2024, DRC was held on September 19, 2024, subsequent meetings and discussions with applicant and design team to include preliminary engineering considerations. DRC comments were provided on, November 7, 2024. Awaiting applicant's response to comments.)

Pentecostal Tabernacle – 6030 Lake Worth Road (BA-23-05)

A request for a Variance to allow for a fence to be located within the front yard of the House of Worship. (DRC meeting was held on July 18, 2024. Further information is needed for sufficiency to be scheduled for PZBA. Applicant is gathering additional information to substantiate the hardship and demonstrate why a variance is necessary).

Walmart – 6294 Forest Hill Blvd (SP-88-06AA) and (BA-24-03)

A request for a Major Site and Development Plan Amendment (SP-88-06AA) to add 3,370 sq ft and replace 12 designated customer pick-up parking spaces and 33 regular parking spaces with 33 designated customer pick-up parking spaces and a Variance (BA-24-03) to reduce the number of required parking spaces. (Sufficiency comments sent to applicant on December 3, 2024, awaiting applicant's response to comments and resubmittal).

SITE PLAN AMENDMENTS

Dunkin Donuts – Aloha Shopping Center – 4644 Lake Worth Road (SP-16-07A) and (MSP-24-04)

A request for a Minor Site and Development Plan Amendment (SP-16-07A) to modify the exterior façade of the Dunkin Donuts outparcel and a Master Sign Plan (MSP-24-04) for the entire Aloha Shopping Center. (Sufficiency comments sent to applicant on August 27, 2024; meeting held with applicant on November 19, 2024; resubmittal received on December 17, 2024; under staff review, staff is actively working to finalize their plans and specifications).

Ministries in Bethel – 3950 South 57th Avenue (SP-84-12E)

A request for a Minor Site and Development Plan Amendment and Engineering Permit revision to relocate parking spaces and update ramp to meet ADA. (Awaiting receipt of applicant's response to sufficiency comments provided on June 27, 2024. City Engineer spoke with applicant's team on November 22, 2024, to clarify for final submittal).

Palm Beach Christian Preparatory School – Church in the Palms – 3812 South Jog Road (SP-02-08C)

A request for a Major Site and Development Plan Amendment to establish a private school (Palm Beach Christian Preparatory School) in the Commercial Intensive (CI) zoning district. (Coordinating with Code Enforcement for violation; case was heard at the Special Magistrate Hearing held on November 20, 2024, Code Enforcement requested a Finding of Fact; sufficiency comments sent to applicant on June 10, 2024; awaiting applicant's response to comments, resubmittal, and follow up email sent on August 12, 2024; email sent to Pastor on September 12 and October 8, 2024).

Woodlake Plaza – 5815 Lake Worth Road (PCD-84-02DD)

A request for a Minor Site and Development Plan Amendment (PCD-84-02DD) to change color of the building awnings. (Awaiting receipt of applicant's response to sufficiency comments provided on August 8, 2024. Follow up email sent on December 26, 2024, by City Staff).

ZONING TEXT AMENDMENTS

ZTA-24-03 Pervious Surface and Driveways

A City-initiated request for a Zoning Text Amendment to provide updated standards for overall impervious coverage on residential lots, ensuring consistency with standards governing lot coverage for residential lots, as well as limits on driveways expansions. (Recommended for approval by the PZBA on April 11, 2024. Additional review and analysis of proposed changes are desired to address certain City neighborhood conditions and ongoing which will result in additional ZTA language changes. Tentatively scheduled for the March 13, 2024, PZBA.)

ZTA-24-07 Parking Regulations and Fences

A City-initiated request for a Zoning Text Amendment pertaining to modifications of Chapter 16 regulations for off-street parking, loading, fences, and outdoor lighting and Chapter 14 regulations for the parking of motor vehicles, boats, and trailers. (Recommended for approval by the PZBA on May 9, 2024. Additional language approved by the PZBA on October 17, 2024. Approved on 2nd Reading at the December 16, 2024, City Council meeting.)

RESIDENTIAL DEVELOPMENT PROJECTS

Blossom Trail (Nash Trail)

Plat application received on July 8, 2022. Plat was approved by City Council on November 18, 2024. Complete application submittal with all outside agency approvals received November 5, 2024. Final Engineering Permit issued, Construction Bond and Contract in place.

Ranchette Road Townhomes

Approved for 74 Townhomes. 73 Certificate of Completion issued to date. Traffic Control Jurisdiction Agreement (TCJA) approved. Approved Construction Bond in place, received August 26, 2021. Reduced Construction Bond received April 20, 2023. (May 2024, Engineering, Zach provided comments regarding outstanding items that need to be repaired to developer. Zach sent a follow-up email on October 11, 2024 to developer to remedy and schedule inspection prior to release of the bond. December 2024

Engineering Civil inspection was completed with contractor. Zoning is working with applicant to address outstanding issues with revising plans to reflect required lake littoral Plantings. Awaiting applicant's resubmittal to address outstanding comments.)

NON-RESIDENTAL DEVELOPMENT PROJECTS

Chick Fil A (within River Bridge Center) (SP-85-12RR)

The Building Permit and Engineering Permit have been issued. The site is located within the River Bridge Centre on the southwest corner of the intersection of South Jog Road and Forest Hill Boulevard. (Preconstruction meeting held on May 16, 2024. Letter of credit received for civil work which expires February 28, 2025. Staff is monitoring the site work and engineering inspections are being conducted. Staff is in discussion seeking resolve regarding site issues including construction crew damage to the oak trees. Staff met with applicant on-site on October 15, 2024, and is continuing working with applicant on landscape plans to include a combined landscape buffer plan with adjacent IHOP. November through December 2025, Staff has had multiple discussions and coordination with the applicant to resolve pending items. Staff is waiting for Landscape Plan amendment and permit application submittals from applicant. Tentative opening for January 2025.)

Church of God 7th Day of Palm Beach – 3535 S. Jog Road

The building permit and engineering permit expired. New permit applications and outside agency approvals would be required to be submitted in order to obtain development approval. Additionally, Code Enforcement provided a time certain of July 19, 2024, to bring the exterior code maintenance items into compliance. Applicant complied. (Applicant requested a meeting with staff to discuss the site. The meeting was held on September 12, 2024. Awaiting applicant's decision if proceeding. Current expired permits, site maintenance issues, and building items are being addressed through Code Enforcement.)

EI Car Wash (6200 Lake Worth Road) (SP-22-02B)

The Special Exception and Site and Development Plans were approved by City Council on December 19, 2022. The Engineering Permit was issued on April 26, 2024. Preconstruction meeting held on April 26, 2024. Letter of credit received for civil work which expires February 28, 2025. (Construction is underway).

Mint Eco Car Wash (4840 Lake Worth Road) (SP-22-04A)

The Special Exception and Site and Development Plans were approved by City Council on March 6, 2023. The Engineering Permit was applied for in December 2023. Comments were provided on March 12, 2024. Awaiting applicant's response to comments including bond. On September 23, 2024, staff provided a determination of a time extension for the Special Exception which now expires 06/29/2027. A demolition permit for the existing main building on site was approved on December 23, 2024.

The Pickleball Club (FKA Palm Beach Christian Academy) (5200 S Haverhill Road) (SP-23-05)

Application for the Pickleball Club was received on 11/20/2023. The Special Exception and Site and Development Plans were approved by City Council on February 5, 2024,

and Administrative Variance approved on February 26, 2024. Property was under contract with The Pickleball Club. Future unknown.

GIS

Damage Assessment

DNS participated in the countywide Annual Hurricane Exercise for damage assessment training in preparation for Hurricane Season. DNS will resume attending ongoing weekly meetings during the hurricane season.

GIS Database

DNS continues implementing a clear, organized hierarchy that separates different stages of data management and processing including addressing. This structure is designed to ensure easy access for all departments, enhance collaboration, and streamline maintenance.

Safe Streets for All (SS4A)

DNS is collecting and processing data for the SS4A Action Plan in accordance with the Interlocal Agreement with Treasure Coast Regional Planning Council. Attending meetings as applicable.

TEMPORARY USE PERMITS

TU-2025-0737– Pine Ridge South III Flea Market – (In Process)

A request from Pine Ridge South III for a “Flea Market” for the community on Saturday February 1, 2025, from 8:00 am to 12:00pm (Under staff review).

TU-2024-2729 – El Valle Hondu-Mex Restaurant – 4992 10th Ave N – (In Process)

A request from El Valle Hondu-Mex Restaurant for a “Live Entertainment Permit” for DJs/Karaoke/Live local artists for Friday and Saturdays from 9:00 pm to 1:30 am and for scheduled sports games. Went to September 19, 2024, DRC meeting. (DRC comments provided on October 31, 2024; meeting held with applicant on November 1, 2024; awaiting applicant’s response to comments and resubmittal).

TU-2024-2634 – Walmart Holiday Trailers– (Approved)

A request by Walmart, for a Temporary Use Permit to allow for holiday trailers to be located at 6294 Forest Hill Blvd through February 10, 2025. Went to September 19, 2024, DRC meeting. Provided comments. Fire comments outstanding. Waiting for response by applicant, working closely with Fire and applicant.

TU-2025-0469 – Chick Fil A – 6860 Forest Hill Boulevard (Office Trailer) - (In Process)

A request by Chick Fil A for a temporary office trailer for workspace during construction period. (Under staff review; Staff is actively working with the applicant to finalize their timeline and specifications).

FY 2025 Data:

Case Approvals Issued	Current Period	FY 2025 to Date	FY 2025 Budget*
Annexation	0	0	2
Comprehensive Plan Amendment	0	0	3
Zoning Changes	0	0	3
Special Exceptions	0	0	4
Site Plans	0	0	5
Site Plan Amendments	0	0	10
Variances	0	0	3
Zoning Text Amendments	1	1	3
Master Sign Plan	0	0	2

Inspection Type	Current Period	FY 2025 to Date	FY 2025 Budget
Landscaping	1	8	80
Zoning	0	4	45
Engineering	2	14	75

* Assumes progress of proposed Developments such that inspections are requested.

Building Division

Building Department Report (December 1, 2024 – December 31, 2024)

1) ADMINISTRATION:

- a) Researched and completed Forty-Eight (56) lien searches providing open and/or expired permit information.
- b) Researched and completed Twenty-Two (25) records requests for historical permits.

2) PERMITS/INSPECTIONS:

PERMITS/INSPECTIONS	DURING THIS PERIOD	FYTD 2025
New Applications Received / Permits Created	169	626
Applications Approved	95	314
Applications Canceled	4	11
Applications Denied	0	1
Applications Reopened	0	3
Permits Issued	149	575
Permits Completed	174	585
Permits Canceled	4	18
Permits Reopened	51	121
Permits Expired	17	50
Inspections Performed	530	1,803
Construction Value of Permits Issued	\$2,566,505.01	\$10,082,816.8
Construction Reinspection Fees	\$1,300.00	\$2,450
Extension/Renewal Fees	\$3,483.04	\$5,232.66
CO's Issued	3	8
CC's Issued	0	0
Temporary CO's Issued	0	0

3) BUSINESS AND CONTRACTOR REGISTRATION:

(See Attached Summary Reports)

4) PERMIT APPLICATIONS IN PLAN REVIEW – PRINCIPAL NEW OR REMODEL PROJECTS:

PROJECT	ADDRESS	SIZE	DESCRIPTION	PERMIT#
SFH	229 Martin Ave	3393	New SFH	2025-0173
El Rey Del Taco	5283 Lake Worth Rd	2,857	Interior Renovation	2025-0488
SFH	145 Walker Ave	2,051	New SFH	2025-0146
Dress 4 Success	6832 Forest Hill Blvd	6174	Interior Renovation	2025-0182

5) PROJECTS IN PROGRESS – PRINCIPAL REMODELING/RENOVATION:

PROJECT	ADDRESS	SIZE	DESCRIPTION	PERMIT #
Spa Center	3901 S Jog Rd	1240	Interior Renovation	2024-2613
WIC (City Job)	5985 10 th Ave N		Bathroom Renovation	2025-0174
SFH	533 Broward Ave	1,870	New SFH	2024-2848
Duffy's	6848 Forest Hill Blvd	1,530	Interior Remodel	2025-0275
H&R Block	6754 Forest Hill Blvd	1,680	Interior Remodel	2024-1950
Medimore Md	6334 Forest Hill Blvd	1,130	Interior Remodel	2024-2513
El Car Wash	6200 Lake Worth Rd	3,724	Construct Car Wash	2023-2487
Chik fil A	6802 Forest Hill Blvd	4,997	New Construction	2024-0270
Gastro Health		238	Interior Renovation	2024-0874

	6125 Lake Worth Rd			
Finlay Medical	6803 Lake Worth Rd	1805	Interior Remodel	2024-1237
Aaxon Laundry	3989 S Jog Rd	2633	Interior Renovation	2024-0587
Retro Fitness	4558 Lake Worth Rd	1547	Interior Renovation	2024-0783
Certified Spine	6415 Lake Worth Rd #307	1598	Tennant Improvement	2023-2290
Ministries in Bethel	3950 S 57th Ave	6,939	House of Workship	2021-0365



License Activity Report

Activity Date Range 12/01/24 - 12/31/24
Summary Listing

License Type	Category	Application Received	Application Denied	Application Approved	New License Issued	License Renewed	License Revoked	License Canceled
Contractor Reg - Contractor Registration	Business	33	0	0	12	0	0	0
Exemptions - Exemptions / Non-Profit	Business	0	0	0	0	1	0	0
Food Service - Food Service / Bar / Lounge	Business	2	0	0	0	1	0	0
General Retail - General Retail	Business	2	0	0	0	0	0	0
General Service - General Service	Business	6	0	0	2	2	0	0
General Svc Reg - General Service Registration	Business	9	0	0	5	2	0	0
Home - Home Based Business	Business	6	0	0	6	1	0	0
Professional - Professional	Business	6	0	0	2	0	0	0
Rental Unit - Rental Unit	Business	7	0	0	6	1	0	0
Grand Totals		71	0	0	33	8	0	0

CITY OF GREENACRES

Licensing Revenue Summary Report

Licensing Revenue Summary Report - Summary

From Date: 12/01/2024 - To Date: 12/31/2024

Charge Code	No. of Billing Transactions	No. of Adjustment Transactions	Billed Amount	Adjustments	Net Billed
License Type: Food Service-Food Service / Bar / Lounge					
Food-Food Service	3		\$382.89	\$0.00	\$382.89
Food Per Seat-Food Per Seat	2		\$190.96	\$0.00	\$190.96
Zoning Review-Zoning Use Review Fees (BTR)	1		\$50.00	\$0.00	\$50.00
Com Inspection-Commercial Inspection	1		\$75.00	\$0.00	\$75.00
License Type Food Service-Food Service / Bar / Lounge Totals	7		\$698.85	\$0.00	\$698.85
License Type: General Retail-General Retail					
General Retail-General Retail Sq Feet	3		\$488.67	\$0.00	\$488.67
Com Inspection-Commercial Inspection	2		\$150.00	\$0.00	\$150.00
Zoning Review-Zoning Use Review Fees (BTR)	2		\$100.00	\$0.00	\$100.00
License Type General Retail-General Retail Totals	7		\$738.67	\$0.00	\$738.67
License Type: General Service-General Service					
General Service-General Service	31		\$3,748.37	\$0.00	\$3,748.37
Com Inspection-Commercial Inspection	5		\$375.00	\$0.00	\$375.00
Zoning Review-Zoning Use Review Fees (BTR)	5		\$250.00	\$0.00	\$250.00
NSF-NSF	1		\$20.00	\$0.00	\$20.00
Cosmetology-Cosmetology / Barber	1		\$40.61	\$0.00	\$40.61
License Type General Service-General Service Totals	43		\$4,433.98	\$0.00	\$4,433.98
License Type: General Svc Reg-General Service Registration					
General Svc Reg-General Service Registration	7		\$175.00	\$0.00	\$175.00
NSF-NSF	1		\$20.00	\$0.00	\$20.00
License Type General Svc Reg-General Service Registration Totals	8		\$195.00	\$0.00	\$195.00
License Type: Home-Home Based Business					
Home-Home Based Business	32		\$2,846.33	\$0.00	\$2,846.33
Zoning Review-Zoning Use Review Fees (BTR)	6		\$300.00	\$0.00	\$300.00
License Type Home-Home Based Business Totals	38		\$3,146.33	\$0.00	\$3,146.33
License Type: Professional-Professional					
Professional-Professional	11		\$1,342.33	\$0.00	\$1,342.33
Cosmetology-Cosmetology / Barber	11		\$446.71	\$0.00	\$446.71

Zoning Review-Zoning Use Review Fees (BTR)	3	0	\$150.00	\$0.00	\$150.00
Com Inspection-Commercial Inspection	1	0	\$75.00	\$0.00	\$75.00
General Service-General Service	3	0	\$348.66	\$0.00	\$348.66
License Type Professional-Professional Totals	29	0	\$2,362.70	\$0.00	\$2,362.70
License Type: Rental Unit-Rental Unit					
Rental Unit-Rental Unit	48	0	\$2,168.42	\$0.00	\$2,168.42
Collection Fee-Collection Fee	3	0	\$75.00	\$0.00	\$75.00
Delinquent >150-Delinquent Over 150 Days	3	0	\$300.00	\$0.00	\$300.00
25% Penalty-25% Penalty	2	0	\$20.30	\$0.00	\$20.30
License Type Rental Unit-Rental Unit Totals	56	0	\$2,563.72	\$0.00	\$2,563.72

Code Enforcement Division

Code Division Report (December 1, 2024 – December 31, 2024)

CODE ENFORCEMENT	DURING THIS PERIOD	FYTD 2025
Inspections Related to Active Code Cases	164	492
New Cases Started	72	138
Cases Complied	42	128
Current Open Cases	263	737
Notices Sent	162	343
Illegal Signs Removed from right-of-way	527	1,467
Inspections Not Related to Active Code Cases	164	492
Complaints Received and Investigated	15	29
Warning Tickets	42	47

Code Enforcement - STATS FY 2025

	<u>NOTICES MAILED</u>	<u>SIGNS</u>	<u>INSPECTIONS</u>	<u>COMPLAINTS</u>	<u>WRITTEN WARNINGS</u>
OCTOBER 2024	232	267	284	10	35
NOVEMBER 2024	110	727	134	12	3
DECEMBER 2024	162	527	164	15	42
JANUARY 2025					
FEBRUARY 2025					
MARCH 2025					
APRIL 2025					
MAY 2025					
JUNE 2025					
JULY 2025					
AUGUST 2025					
SEPTEMBER 2025					