



Department Report

MEETING DATE: April 21, 2025
FROM: Teri Lea Beiriger, Director of Finance
SUBJECT: Department of Finance Activity Report

DEPARTMENT HIGHLIGHTS

The following report provides activity within the Department of Finance for the reporting period from March 1 through March 31, 2025:

- Continued to work on efficiencies to better serve our internal and external customers.
- General Operations
 - Worked with auditor's request for the Annual Comprehensive Financial Report.
 - Implemented pass-through credit card transaction fee to the user.
 - Provided FY2026 budget instructions to departments for the FY2026 budget preparation.
- Grants
 - Submitted applications for the following grants:
 - CDBG 2023 Original Sewer Phase IV
 - Palm Beach County Youth Services
 - ICMA EMO Peer Learning Cohort & Mini-Grant Program
 - NLC Southern Cities Economic Inclusion Initiative