



ITEM SUMMARY

MEETING DATE: May 16, 2022

FROM: Monica Powery, Purchasing Department Director

SUBJECT: City Entryway Monument Signs

BACKGROUND

On December 4, 2020, the City of Greenacres issued Purchase Order No. 2021-221 to Craven Thompson & Associates, Inc. for the design, surveying, site planning, and engineering services for the replacement of the existing aluminum City entry signs with decorative monument signs that meet Palm Beach County and Florida department of Transportation design standards for roadway right of ways.

ANALYSIS

Request for Qualification No. 19-007 for Continuing Professional Engineering Services was advertised on June 2, 2019, in accordance with the Consultant's Competitive Negotiation Act (CCNA), Florida Statutes Section 287.055. Craven Thompson & Associates, Inc. was one of the vendors awarded and a one-year agreement with the option for four (4) additional one-year renewals was issued. Through the City's established contract with Craven Thompson, Inc., Craven Thompson subcontracted Signarama to work with City staff over a one year period to develop a design and permit eight (8) single sided monument signs that meet Palm Beach County and Florida department of Transportation design standards.

While working with Signarama, City staff determined that because of issues with the supply chain and materials, extensive knowledge of the engineered signs, and the City's requirements, it would be in the City's best interest to seek a waiver of competitive selection for this project and have Craven Thompson utilize Signarama to fabricate and install the monument signs. If this project went through the bidding process, it would take a minimum of 90 additional days before an award could be made. This would result in paying higher costs for the materials to construct the monument signs. Also, there is an advantage to having the company in which designed the signs build them.

The total proposed cost for the design, fabrication, installation and permitting of eight (8) City Entry Monument signs is \$105,405.580.

FINANCIAL INFORMATION

A total of \$110,0000 is budgeted in Fiscal Year 2022 Capital Improvement Project #305-222 (305-30-31-63-64).

LEGAL

The existing agreement has been reviewed by the City Attorney and meets all City Code requirements.

STAFF RECOMMENDATION

Approval of Resolution No. 2022-25 authorizing Craven Thompson & Associates, Inc. to utilize Signarama to fabricate and install signs under the existing agreement.