



Department Report

MEETING DATE: September 17, 2025

FROM: Teri Lea Beiriger, Director of Finance

SUBJECT: Department of Finance Activity Report

DEPARTMENT HIGHLIGHTS

The following report provides activity within the Department of Finance for the reporting period from July 1 through August 31, 2025:

- Continued to work on efficiencies to better serve our internal and external customers.
- General Operations
 - Continuing process of Fixed Assets tasks for the current fiscal year.
 - Reviewed and distributed Department Emergency Plan.
 - Continued the FY26 budget preparation.
 - Established the FY26 millage rate a 6.3000.
 - Certified DR 520 and DR 520MMP for TRIM.
 - Prepared 33 boxes and over 3,200 Laserfiche entries for destruction.
 - Provided the FY2026 Proposed Budget presentation on July 21st for Council
- Grants
 - Submitted applications for the following grants:
 - Department of State 2026 America 250 Grant
 - Lake Worth Lagoon Initiative – Septic to Sewer 2026 State Approp.
 - FL 2025 Cybersecurity Grant
 - Submitted quarterly progress reports on the following grants:
 - FL DEP 2023 - 2024 Swain Blvd Sewer Ext (State) Approp. Phase I
 - DOT 2022 Safe Streets
 - HMGP Gladiator Lake 2018
 - FL DOE 2023 Youth Program Capital Outlay (State) Approp.
 - Assistance to Firefighter 2022 Training
 - Firefighters Supplemental 2025