

RESOLUTION NO. 2025-35

A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, APPROVING THE PROFESSIONAL SERVICE AGREEMENT BETWEEN THE CITY OF GREENACRES AND FIRST CHOICE RESEARCH & INVESTIGATIONS, LLC DBA FIRST CHOICE BACKGROUND SCREENING. TO PROVIDE BACKGROUND SCREENING SERVICES; AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE THE AGREEMENT; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The City is in need of an experienced and qualified vendor to provide Background Screening Services for the City's Human Resources Division.; and

WHEREAS, The Purchasing Department (the "Department") issued Request for Proposal No. 25-008 (the "RFP"); and

WHEREAS, the RFP was advertised in the legal notices section of the Palm Beach Post on June 1, 2025, and a notice was also sent to one hundred and eight (108) prospective proposers via DemandStar; and

WHEREAS, on July 1, 2025 at 3:00 p.m. EST, the RFP closed and the Purchasing Department received four (4) proposals which were reviewed by staff to ensure the responses met the RFP requirements. One submission was deemed non-responsive. The other three proposals received were determined to be both responsive and responsible; and

WHEREAS, the Selection Committee (the "Committee") met on July 24, 2025 to discuss and evaluate the firms to determine which would be in the best interest of the City; and

WHEREAS, the Selection Committee determined that First Choice Research & Investigations, LLC dba First Choice Background Screening was the highest-ranked proposer, fully responsive and responsible, and recommends award of the agreement.

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WHEREAS, the agreement will be for an initial term of one (1) year, with the option to renew for up to four (4) additional one-year terms, subject to mutual agreement and appropriation of funds by the City Council; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:

SECTION 1. The City Council hereby awards RFP No. 25-008 to First Choice Research & Investigations, LLC dba First Choice Background Screening and authorizes the execution of an agreement for background screening services.

SECTION 2. The agreement shall be for an initial term of one (1) year, with the option to renew for up to four (4) additional one-year terms, subject to mutual agreement and appropriation of funds by the City Council.

SECTION 3. The City Council authorizes the appropriate City Officials to execute the agreement and take all necessary actions to carry out the intent of this Resolution.

SECTION 4. This Resolution shall become effective immediately upon adoption.

RESOLVED AND ADOPTED this 17th of day of September 2025

Chuck Shaw, Mayor

Attest:

Quintella Moorer, City Clerk

Voted:

John Tharp, Council Member, *District I*

Voted:

Peter Noble, Council Member, *District I*

Voted:

Judith Dugo, Council Member, *District III*

Voted:

Susy Diaz, Deputy Mayor

Voted:

Paula Bousquet, Council Member, *District V*

Approved as to Form and Legal Sufficiency:

Glen J. Torcivia, City Attorney