



ITEM SUMMARY

MEETING DATE: October 2, 2023
FROM: Monica Powery, Director, Purchasing
SUBJECT: Award of Bid No. 24-004 Medical Supplies

BACKGROUND

The City of Greenacres desires to hire an experienced and qualified companies to provide medical supplies to the City on as “as needed” basis. The bid was advertised by the City’s Purchasing Department on August 16, 2023.

ANALYSIS

The proposals were opened on September 14, 2023 with five (5) bidders responding. The attached tabulation sheet summarized the results received. City staff has evaluated the proposal and recommends award to Bound Tree Medical, LLC, Henry Schein Inc., and Life-Assist, Inc. Per the Item 2-6 Agreement Award & Term of the bid document, the City reserves the right to not award to vendors for less than twenty (20) items, therefore, Agni Enterprises, LLC and School Health Corporation will not be awarded an agreement.

FINANCIAL INFORMATION

Funds will be expensed as needed throughout the Fiscal Year. Sufficient funds are budgeted in the Fire Rescue Department.

LEGAL

The recommendation for award is in accordance with the requirements of City policies and procedures.

STAFF RECOMMENDATION

Approval of Resolution No. 2023-48 authorizing execution of a one-year agreement with the option for three (3) additional one-year renewals for Bid No. 24-004 Medical Supplies to Bound Tree Medical, LLC, Henry Schein Inc., and Life-Assist, Inc.