

CITY OF GREENACRES

INTEROFFICE MEMORANDUM 2021.07RW2.01

TO: Andrea McCue, City Manager
FROM: Monica Powery, Director of Purchasing
SUBJECT: Department of Purchasing Activity Report
DATE: July 7, 2021

The following report provides the highlights of activity within the Department of Purchasing for the reporting period from June 1 through June 30, 2021.

- a. 21-006 Pressure Cleaning Services – This bid was advertised on April 4, 2021 and opened on May 4, 2021 with eight (8) bids received. Council approved award to Santana Pressure Cleaning Services, Inc. at the meeting held on June 7, 2021.
- b. 21-007 Construction of Volleyball Courts – This bid was advertised on April 11, 2021 and opened on May 13, 2021 with five (5) bids received. Council approved award to E+F Florida Enterprises, Inc. at the meeting held on June 7, 2021.
- c. 21-005 Irrigation Installation, Maintenance and Repair Services – This bid was advertised on May 30, 2021 and opened on June 30, 2021 with no bids received. To be resolicited.
- d. Solicitations In Progress – Emergency Operations Center Construction; Food Trucks for Special Events; Public Works Generator; Irrigation Installation, Maintenance and Repair Services; and Dillman Trail Project.

ACTIVITY	CURRENT PERIOD	FY 2021 YTD
Purchase Orders Issued	47	449
Purchase Order Amounts	\$ 149,307.88	\$ 22,493,022.69
Solicitations Issued	0	13
Solicitations in Progress	5	-
Central Store Requests	5	40
Contracts Managed	60	60
Purchasing Card Purchases	189	1,790
Purchasing Card Transactions	\$ 25,938.88	\$ 222,875.36
No. of Training Sessions Conducted	1	4
Towing Revenue	\$ 2,680.00	\$ 28,274.00



Monica Powery
Director of Purchasing