

CITY OF GREENACRES

INTEROFFICE MEMORANDUM

#2021.07AH4.01

TO: Andrea McCue, City Manager
FROM: Carlos Cedeño, Public Works Director
RE: Public Works Department Report
DATE: July 8, 2021

Listed below is a brief summary of the activities undertaken by the Public Works Department during the period of June 1, 2021 through June 30, 2021.

1. ADMINISTRATION:

- Coordinated a pre-construction meeting in preparation for the construction of four (4) Volleyball Courts at Freedom Park.
- Staff participated in several training sessions to include:
 - Working in Extreme Temperature; Heat Illness Prevention
 - Fleet Program Securing Materials for Transportation
 - Compressed Gas Safety
 - Disaster Preparedness
 - Playground Safety
- The remaining locations of the utility boxes to be wrapped with artwork around the City were completed.

2. ROADS AND DRAINAGE MAINTENANCE

- A total of 101 Banners were installed throughout the City for the Fourth of July; 18 of those are new banners celebrating the City's 95th Anniversary.
- Rust prevention tanks and pumps on the Jog Rd & Lake Worth Rd medians were serviced.
- Six (6) Duck Crossing signs were installed in the areas of 57th Ave and Sherwood Forest.

3. VEHICLE MAINTENANCE

- Coordinated OSHA Fork Lift Training and Certification for Public Works Staff.
- Staff Trained and received certifications for:
 - Working in Extreme Temperature; Heat Illness Prevention
 - Fleet Program Securing Materials for Transportation
 - Compressed Gas Safety
 - Disaster Preparedness
 - Playground Safety
- Staff attended a 7-hour course and received certificates *Motor Vehicle A/C Diagnostics Service & Repair*.

4. BUILDING SERVICES

- Renovation of the restrooms at Fire Rescue Station 94, Fire Rescue Station 95/ PBSO District 16.
- Renovation of the report writing room at Fire Rescue Station 95 has been completed.

5. PARKS MAINTENANCE

- The south pavilion at Freedom Park has been repainted.
- The entry sidewalk at Veterans Park was rerouted in order to avoid damage by maintenance vehicles.