



Department Report

MEETING DATE: December 16, 2024
FROM: Teri Lea Beiriger, Director of Finance
SUBJECT: Department of Finance Activity Report

DEPARTMENT HIGHLIGHTS

The following report provides activity within the Department of Finance for the reporting period from November 1 through November 30, 2024:

- General Operations
 - Worked with the auditor on Annual Comprehensive report.
 - Implementing credit card merchant procedure to pass-through merchant fees.
 - Submitted PEMT report.

- Grants
 - Prepared grants for FY24 Annual Audit and Annual Comprehensive report.