



ITEM SUMMARY

MEETING DATE: December 16, 2024

FROM: Teri Lea Beiriger, Director of Finance

SUBJECT: Ord. No. 2024-29 Budget Adjustment – 304 Electric Vehicle and 306 Youth Program Bldg.

BACKGROUND

Council Policy No. 6 requires City Council action to authorize budget adjustments between cost centers, departments, and funds. A budget adjustment is required to account for the under-budget of the Electric Vehicle and Youth Program Building Project. This affects Reconstruction and Maintenance (304) fund and the American Rescue Plan (306) fund.

Reconstruction and Maintenance (304) fund requires a budget adjustment from fund balance in the amount of \$48,000. The City was awarded a grant to purchase a e-vehicle and solar park lights. The vehicle was budgeted in 2024 for \$40,000. A purchase order was not completed, therefore the funds did not carryover to budget year 2025. The revenue was budgeted in the 2025 Budget for \$40,000 grant funds but not the expense. The price of the vehicle increased to around \$48,000. The adjusted increase will be for \$48,000 to account 304-40-42-64-20 CIP-088 Vehicle replacement program.

American Rescue Fund – Youth Program (306) fund requires a budget adjustment from fund balance of \$745,000. This adjustment includes: \$700,000 for grant expense not budgeted, revenue for the grant was budgeted, \$35,000 is for engineering / compliance to building code, and \$10,000 for permitting.

ANAYSIS

Ordinance 2024-29 is to authorize the net budget adjustment for the total amount of \$793,000 that documents the movement of the funds from the two CIP funds to cover the unbudgeted item.

FINANCIAL INFORMATION

The proposed ordinance increases the expenditures by \$793,000 in FY 2025, with a net effect of \$793,000.

LEGAL

The proposed Budget Amendment has been prepared in accordance with the applicable State Statues and City Code Requirements

STAFF RECOMMENDATION

Approval of Ordinance 2024-29.