



ITEM SUMMARY

MEETING DATE: April 3, 2023

FROM: Teri Lea Beiriger, Director of Finance

SUBJECT: Ord. No. 2023-05 Budget Adjustment

BACKGROUND

Council Policy No. 6 requires City Council action to authorize budget adjustments between cost centers, departments, and funds. A budget adjustment is required to account for the increased cost in three funds: New Growth (301) fund, Reconstruction and Maintenance (304) fund and Infrastructure Surtax (305) fund.

New Growth (301) requires three adjustments netting a fund balance decrease totaling \$124,000. The first project is the Tyler Energov project (CIP-094) which will need an additional \$24,000 to cover the annual subscription integration and professional services. The second project is the EOC (CIP-238), this project required an additional \$50,000. A little over \$17,000 is required for the increase cost for purchasing the land for the EOC. To prevent delays in the EOC building process \$33,000 will be needed to start the planning process. The third project is the Safe Streets project. The City was awarded the Safe Streets and Roads for All (SS4A) grant from the Department of Transportation. This grant is to develop a comprehensive strategy to promotes safety and prevent vehicle and pedestrian roadway fatalities and serious injuries. The project amount is \$200,000 with the grant covering \$150,000.

Reconstruction and Maintenance (304) requires one adjustment for \$15,000. Copiers were not budgeted in the 2023 Budget. Public Works needs a better copier. If approve their current copier will be moved to 301 Swain and a color copier will be purchased for Public Works at a cost of approximately \$15,000.

Infrastructure Surtax (305) requires a \$90,000 budget adjustment. The Dillman trail project has been delayed and a grant extension has been requested. Due to the delay, additional cost will occur in engineering and grant field inspections in the amount of approximately \$90,000.

ANALYSIS

Ordinance 2023-05 is to authorize the net budget adjustment for the total amount of \$229,000 that documents the movement of the funds from the three CIP funds to cover the unbudgeted items.

FINANCIAL INFORMATION

The proposed ordinance increases the revenue by \$150,000 and increases the expenditures by \$379,000 in FY 2023, with a net effect of \$229,000.

LEGAL

The proposed Budget Amendment has been prepared in accordance with the applicable State Statutes and City Code Requirements

STAFF RECOMMENDATION

Approval of Ordinance 2023-05.