



ITEM SUMMARY

MEETING DATE: March 3, 2025

FROM: Monica Powery, Director of Purchasing

SUBJECT: Award of RFQ No. 25-001 Continuing Professional Consulting Services (CCNA)

BACKGROUND

The City of Greenacres desires to hire an experienced and qualified firms who can provide engineering, architectural design, and other related services under a Continuing Professional Consulting Services agreement, in accordance Florida's Consultants' Competitive Negotiations Act (CCNA), Florida Statutes Section 287.055. The RFP was advertised by the City's Purchasing Department on September 3, 2024.

ANALYSIS

The proposals were opened October 3, 2024, with thirty-one (31) proposers responding. The attached tabulation sheet summarizes the responses received. The Selection Committee was comprised of the following City personnel: Director of Public Works, Construction Manager, Senior Planner, and the Director of Purchasing and the Senior Buyer as the Chairs.

The Selection Committee met on November 20, 2024 to review, discuss and shortlist the proposals received.

The Selection Committee met on December 4, 2024 to disclose the short-list tabulation and determine the final number of companies to be short-listed for each discipline. Per the RFQ, the Selection Committee may choose to either have the shortlisted companies present or provide a written response to follow-up questions. The Committee chose to have presentations for the following disciplines: Architectural Design; Civil Engineering; Landscape Architect (Includes Land Planning); and Transportation Engineering. The Committee chose to ask follow up questions for the following disciplines: Construction Engineering and Inspection (CEI) Services; Geo-Technical, Construction Materials Testing and Inspection Services; Structural Engineering Design and Consulting; and Surveying and Mapping Services. The attached tabulation sheet summarizes the committee's short-listing ranking.

The Selection Committee met on December 20, 2024 to discuss the presentations of the shortlisted proposers for the following disciplines: Architectural Design; Civil Engineering; Landscape Architect (Includes Land Planning) and Transportation Engineering. The Committee decided to move forward with the final evaluation for Architectural Design; Civil Engineering; and Landscape Architect (Includes Land Planning). The Committee needed further information from the companies that submitted for Transportation Engineering.

The Selection Committee met on January 13, 2025 discuss the shortlisted proposers for the following disciplines: Construction Engineering and Inspection (CEI) Services; Geo-Technical, Construction Materials Testing and Inspection Services; Structural Engineering Design & Consulting and Surveying and Mapping Services. The Selection Committee also continued the discussion on the Transportation Engineering discipline. The Committee decided to move forward with the final evaluation for Construction Engineering and Inspection (CEI) Services; Geo-Technical, Construction Materials Testing and Inspection Services; Structural Engineering Design & Consulting; Surveying and Mapping Services and Transportation Engineering.

The Selection Committee Meeting met on January 22, 2025 to disclose the final evaluation tabulation for all disciplines. The attached tabulation sheet summarizes the committee's final evaluation ranking and number of awarded firms per discipline.

FINANCIAL INFORMATION

Funds are budgeted in the Planning & Engineering Dept., Public Works Dept. and Capital Improvement Program.

LEGAL

The recommendation for award is in accordance with the requirements of City policies and procedures as well as the Consultant's Competitive Negotiation Act (CCNA), Florida Statutes Section 287.055.

STAFF RECOMMENDATION

Approval of Resolution No. 2025-06 authorizing execution of a one-year agreement with the option for four (4) additional one-year renewals for RFQ No. 25-001 Continuing Professional Consulting Services (CCNA) to the firms below.

Avirom & Associates, Inc.
Baxter & Woodman, Inc.
Bowman Consulting Group Ltd. (ECT)
Caulfield & Wheeler, Inc.
Chen Moore and Associates, Inc.
Cotleur & Hearing Landscape Architecture, LLC
CPZ Architects, Inc.
Craven Thompson & Associates, Inc.
CTS Engineering, Inc.
Jezerinac Group, PLLC
Johnson, Mirmiran, & Thompson, Inc.
Kimley-Horn and Associates, Inc.
Miller Legg & Associates, Inc.
RADISE International, LC
Robayna and Associates, Inc.
Robling Architecture Construction, Inc.
Tierra South Florida, Inc. d/b/a TSFGEO
Walters Zackria Associates, PLLC