



Department Report

MEETING DATE: September 16, 2024

FROM: Carlos Cedeño, Public Works Director

SUBJECT: Public Works Department Report

DEPARTMENT HIGHLIGHTS

Listed below is a brief summary of the activities undertaken by the Public Works Department during the period of August 1, 2024 through August 31, 2024.

1. ADMINISTRATION:

- Staff coordinated the trimming and cleaning up of vegetation around the Municipal Complex in preparation of four (4) fitness stations to be placed along the walking path.
- Staff coordinated Departmental team building workshop and team building event.
- Staff attended *Conflict Resolution* Workshop hosted by the CRS Department.
- Staff attended the Purchasing Southeast Florida Chapter Summer Conference.

2. ROADS AND DRAINAGE MAINTENANCE

- Preparations were made to the 10th Avenue N Medians for installation of St. Augustine and Perennial Peanut sod.
- Inspections were conducted and repairs were made to the irrigation systems on 10th Avenue North medians.
- Staff coordinated the replacement of traffic loops with Palm Beach County Traffic Division on Constitution Way due to milling and repaving.
- Staff participated in Department team building and *Conflict Resolution* workshops.

3. VEHICLE MAINTENANCE

- Staff conducted monthly bus inspections.
- Final preparations were conducted for the new Fire Rescue truck for service at Station.
- Staff participated in Department team building and *Conflict Resolution* workshops.

4. BUILDING SERVICES

- Staff coordinated the replacement of a 4-ton A/C unit for the 500 Perry Ave building
 - Staff coordinated the replacement of HVAC unit compressors at the Community Center and at Fire Rescue 94.
 - Staff participated in Department team building and *Conflict Resolution* workshops.
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5. PARKS MAINTENANCE

- Staff coordinated the installation of irrigation system rust inhibitors at Palm Beach County Health Department's WIC building, Community Center and at Fire Rescue Station 94 complex.
 - Staff participated in Department team building and *Conflict Resolution* workshops.
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