



ITEM SUMMARY

MEETING DATE: September 16, 2024
FROM: Andrea McCue, City Manager, Administration
Aileen Hernandez, Public Works Specialist, Public Works
SUBJECT: Property Improvement Program Guidelines

BACKGROUND

The City established the Property Improvement Program in FY 2019 to engage and encourage residential and business property owners to renovate and rehabilitate the exterior physical appearance of their properties within the City.

ANALYSIS

As the program has evolved, staff periodically has reviewed and updated the guidelines to ensure the program is meeting the needs of the City and its residents and businesses. Following is a summary of changes/updates made to the current guidelines based on staff recommendations and direction from the City Council:

- Residential properties must be owner occupied.
- Commercial properties are eligible for 50% of the total project cost with a \$10,000 maximum grant amount.
- Enhancements must be completed within one year of the date of award notification.
- Property enhancements visible from public rights of way and along arterial collector streets will be given priority. Point increase from 30 to 35 points
- Project readiness points removed.

FINANCIAL INFORMATION

Budget allocation for the Property Improvement Program is \$100,000.00.

LEGAL

The City Attorney has reviewed the Guidelines and all supporting documents for legal sufficiency and compliance.

STAFF RECOMMENDATION

Staff is recommending approval of the updated Property Improvement Program Guidelines.