



## Department Report

**MEETING DATE:** March 18, 2023  
**FROM:** Teri Lea Beiriger, Director of Finance  
**SUBJECT:** Department of Finance Activity Report

---

### BACKGROUND

---

The following report provides activity within the Department of Finance for the reporting period from January 1 through February 29, 2023.

In brief, the Finance Department:

- Write-off/adjustments for aged fire inspections and false alarms fee. Approved by Council 2/5/24.
- Quarterly Release of Solid Waste Liens approved by Council 2/5/24.
- Posted for the following vacant positions: Grants Accountant, Payroll Accountant positions, and Accounting Manager.
- Working with Auditor on Annual Comprehensive Financial Report and audit.
- Complete Medical Ground Ambulance Survey.
- Grants Activity:
  - Submitted ARPA quarterly report
  - Firefighter supplement
  - Received Grant funds for \$1,000 from Prime time for CARES
  - Received Grant funds for \$1,000 from Prime time for Teens
  - Submitted quarterly report for JAG Camara grant.
  - Submitted request for reimbursement for EMS grant \$14,767.17

The Finance Department has, and continues to, work on efficiencies to better serve our internal and external customers.

---

