



Department Report

MEETING DATE: February 5, 2023

FROM: Teri Lea Beiriger, Director of Finance

SUBJECT: Department of Finance Activity Report

BACKGROUND

The following report provides activity within the Department of Finance for the reporting period from December 1 through December 31, 2023.

In brief, the Finance Department:

- Continued to reconcile outstanding Miscellaneous Billing balances and explored the option to outsource Fire Inspection invoicing.
- Conducted Cashier/Accounting Clerk interviews; start date pending for applicant selected.
- Submitted GFOA's FY 2024 Distinguished Budget Award application.

The Finance Department has, and continues to, work on efficiencies to better serve our internal and external customers.
