



Department Report

MEETING DATE: April 17, 2023

FROM: Teri Lea Beiriger, Director of Finance

SUBJECT: Department of Finance Activity Report

BACKGROUND

The following report provides activity within the Department of Finance for the reporting period from February 1 through March 31, 2023.

In brief, the Finance Department:

- Collaborated with DNS (BTR and Code Enforcement) to reconcile outstanding Miscellaneous Billing balances.
- Began invoicing Fire Inspections (Misc. Accounts Receivables) utilizing data from the new FR inspection software.
- Continued with the annual financial audit.
- Granted extensions to submit the Popular Annual Financial Report and Annual Comprehensive Financial Report award applications.
- Attended the Fire Rescue “truck push”.
- Registered staff for the Governor’s Hurricane Conference.
- Grants:
 - Submitted application for 2022 Assistance to Firefighters Training.
 - Submitted application for CDBG 2023 Original Sewer Phase II.
 - Submitted application for FEMA Staffing for Adequate and Emergency Response (SAFER) 2022.
 - Submitted application for the IT Cybersecurity Grant.
 - Received \$60,931.44 ELC ARPA Stabilization Grant II.

The Finance Department has, and continues to, work on efficiencies to better serve our internal and external customers.
