



## Department Report

**MEETING DATE:** April 17, 2023

**FROM:** Carlos Cedeño, Public Works Director

**SUBJECT:** Public Works Department Report

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### DEPARTMENT HIGHLIGHTS

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Listed below is a brief summary of the activities undertaken by the Public Works Department during the period of February 1, 2023 through March 31, 2023.

**1. ADMINISTRATION:**

- Coordinated the demolition of the existing play structure and construction of a new play structure and dedicated soccer field at Veterans Park (CIP# 305-032).
- Received forty-two (42) applications for the City's Property Enhancement Grant Program; twenty-four (24) of the applications received were recommended by the Grant Committee for funding.
- Six (6) traffic signal boxes at various intersections and thirteen (13) irrigation boxes in landscaped medians were wrapped with photographs from the City's Annual Photography Contest.

**2. ROADS AND DRAINAGE MAINTENANCE**

- Coordinated the resurfacing and stripping of Dahl Drive and Park Point Circle (CIP #304-161).
- New concrete walkway, ADA compliant crosswalk warning pads and pedestrian crosswalks were installed on Seven Springs Boulevard adjacent to Borrowing Owl Park.
- Staff installed a new concrete driveway at 301 Swain Blvd. in preparation for the activation of Fire Rescue Station 96.

**3. VEHICLE MAINTENANCE**

- Supervisor attended Florida Association of Government Fleet Administrators Conference.
  - Staff attended True Colors Workshop.
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**4. BUILDING SERVICES**

- Staff painted the interior walls, installed a kitchen sink and coordinated the replacement of the flooring and installation of new electrical circuits for refrigerators at 301 Swain Blvd. in preparation for the activation of Fire Rescue Station 96.
- Annual fire sprinkler inspections took place at all City facilities.

**5. PARKS MAINTENANCE**

- Staff removed playground structures in preparation for the construction of new equipment at Veteran's Park and replacement of existing equipment at Ramblewood Park.
  - Staff assisted with the set up and break down of the annual employee picnic event.
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