



Department Report

MEETING DATE: October 18, 2021

FROM: Teri Lea Beiriger, Director of Finance

SUBJECT: Department of Finance Activity Report

BACKGROUND

The following report provides activity within the Department of Finance for the reporting period from September 1 through September 30, 2021.

In brief, the Finance Department has:

- Continued to reconcile outstanding balances of Miscellaneous Billing
- Continued to clean up billing on EMS accounts with balances.
- Continued to work on resolving EMS credits.
- Continued to establish payment plans and collected over \$4,000 for outstanding solid waste accounts in September; working with IT to retrieve the Utilities module in NWS.
- Continued to review Finance policies and revise accordingly.
- Continued to review and discuss x:/drive format and Laserfiche cleanup.
- Continuing the search for the Grants and Accountant positions.
- Received \$10M American Rescue funds.
- Submitted Surfside grant application.
- Held two hearings for the FY22 budget.
- Certified the Solid Waste non-ad valorem with the property appraiser's office.

The Finance Department has, and continues to, work on efficiencies to better serve our internal and external customers.
