



## Department Report

**MEETING DATE:** October 18, 2021

**FROM:** Carlos Cedeño, Public Works Director

**SUBJECT:** Public Works Department Report

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### DEPARTMENT HIGHLIGHTS

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Listed below is a brief summary of the activities undertaken by the Public Works Department during the period of September 1, 2021 through September 30, 2021.

#### 1. ADMINISTRATION:

- Submitted three (3) grant applications for the Solid Waste Authority's *Blighted and Distressed Property Cleanup and Beautification* Grant Program.
- Coordinated a landscape rejuvenation project for City Hall.
- PW Staff participated in a "Quality Service in the Public Sector" workshop and Motivation Bootcamp provided by the John Scott Dailey Florida Institute of Government at Florida Atlantic University.

#### 2. ROADS AND DRAINAGE MAINTENANCE

- Street signs on Swain Boulevard were reinforced with new decorative brackets for better endurance and durability.

#### 3. VEHICLE MAINTENANCE

- Staff performed bus inspections for the Palm Beach County Health Department.
- Vehicle Maintenance Supervisor participated in "Perspective on Fleet Management" Training.
- Coordinated the annual hydro & gauge testing of the fuel storage tanks at Fire Station 94.
- The Palm Beach County Department of Environmental Protections annual inspection of the wellfield and chemical storage was conducted.

#### 4. BUILDING SERVICES

- Coordinated the painting of two picnic shelters at Freedom Park.

#### 5. PARKS MAINTENANCE

- Conducted inspection of the irrigation system at City Hall to prepare for new landscaping in the front Right of Way
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