



ITEM SUMMARY

MEETING DATE: August 15, 2022

FROM: Monica Powery, Director, Purchasing

SUBJECT: Award of RFP No. 22-016 Professional Planning Consultant Services

BACKGROUND

The City of Greenacres desires to hire experienced and qualified companies to provide general professional planning consultant services. The RFP was advertised by the City's Purchasing Department on June 5, 2022.

ANALYSIS

The proposals were opened on July 12, 2022 with seven (7) proposers responding. The attached tabulation sheet summarized the responses received. The Selection Committee was comprised of the following City personnel: Zoning Administrator, GIS/Planner, Senior Buyer and the Director of Purchasing as the chair.

On July 19, 2022, the Selection Committee held a meeting to discuss, evaluate and rank all the firms. The attached tabulation sheets summarizes the committee's final ranking.

FINANCIAL INFORMATION

Sufficient funds are budgeted in the Development and Neighborhood Services cost center.

LEGAL

The recommendation for award is in accordance with the requirements of City policies and procedures.

STAFF RECOMMENDATION

Approval of Resolution No. 2022-36 authorizing execution of a one-year agreement with the option for four (4) additional one-year renewals for RFP No. 22-016 Professional Planning Consultant Services to the following four vendors: Calvin, Giordano & Associates, Inc., The Corradino Group, Inc., Kimley-Horn and Associates, Inc., and WGI, Inc.