



Department Report

MEETING DATE: April 15, 2024

FROM: Teri Lea Beiriger, Director of Finance

SUBJECT: Department of Finance Activity Report

BACKGROUND

The following report provides activity within the Department of Finance for the reporting period from March 1 through March 31, 2024.

In brief, the Finance Department:

- Cashier/Accounting Clerk starts.
- EMS and Miscellaneous A/R Write-off's approved by Council.
- Continued to work with Auditor on Annual Comprehensive Financial Report and audit.
- Conducted Training for the 2025 Budget.
- Paid next to the last bond payment for the City Hall complex.
- Grants Activity:
 - Submitted application for CDBG 2024 Sewer Phase 3 lift station grant.
 - Submitted application for Asst to Firefighter 2023 grant.
 - Submitted application for DOH Heads up CPR grant.

The Finance Department has, and continues to, work on efficiencies to better serve our internal and external customers.
