



ITEM SUMMARY

MEETING DATE: April 15, 2024

FROM: Denise Malone, AICP, Development & Neighborhood Services Director

SUBJECT: **Ordinance 2024-12, ZTA-24-04**
Temporary Use Permit

BACKGROUND

The City Code of Ordinances, Chapter 16, Division VI, Sections 16-718 and 16-719 define and prescribe the Temporary Use permitting process and allowed uses for temporary uses/events. The Development and Neighborhood Services Department processes Temporary Use Permits. Currently when an event is proposed within City Parks the Community and Recreation Services Department requires a Facility Rental Use permit and the Department of Neighborhood Services processes a Temporary Use permit pursuant to the Code. This process becomes redundant, and staff is seeking to streamline the Temporary Use Permit process for activities within City Parks.

ANALYSIS

The proposed ordinance would amend code sections 16-718 and 16-719 to update outdated references to City departments and to streamline the application process for the rental of pavilions and fields within City parks. The proposed ordinance exempts such pavilion and field rental applications from the requirement to obtain a temporary use permit and allows such applications to be processed and approved by the director of community and recreation services or designee. Additionally, to ensure the safe usage of City parks, the proposed ordinance reduces the number of attendees for such rentals from 200 persons to 125 persons.

FINANCIAL INFORMATION

N/A

LEGAL

Ordinance 2024-12 was prepared in accordance with all applicable state statutes and City Code Requirements.

STAFF RECOMMENDATION

Approval of ZTA-24-04 through the adoption of Ordinance 2024-12.