



ITEM SUMMARY

MEETING DATE: April 15, 2024

FROM: Monica Powery, Director of Purchasing

SUBJECT: Award of RFP No. 24-009 Security Camera and Access Control System Services

BACKGROUND

The City of Greenacres desires to hire an experienced and qualified contractor to provide hardware, software, installation, maintenance, repair and upgrade services for its access control and network security camera systems and related system infrastructure including, but not limited to, monitoring equipment, software and computer hardware; on an “as needed” basis and as required by the City at various City offices/ facilities and locations throughout Greenacres. The RFP was advertised by the City’s Purchasing Department on January 21, 2024.

ANALYSIS

The proposals were opened February 21, 2024, with two (2) proposers responding. The attached tabulation sheet summarizes the responses received. The Selection Committee was comprised of the following City personnel: Director of Information Technology, Systems Engineer, the Assistant Director of Community & Recreation Services, and the Director of Purchasing and the Senior Buyer as the Chairs.

The Selection Committee first meeting was held on March 6, 2024, to discuss evaluations and determine if further discussions/presentations are desired to rank and award proposers. The committee determined that presentations were necessary.

The Selection Committee second meeting was held on April 3, 2024, Convergent Technologies, LLC and Integrated Fire & Security Solutions, Inc. presented to the committee. Immediately after, the selection committee held a meeting to discuss, evaluate and rank both firms. After discussion the committee voted, Convergent Technologies, LLC as the highest ranked firm. The attached tabulation sheet summarizes the committee’s final ranking.

FINANCIAL INFORMATION

Sufficient funds are budgeted in the Information Technology Department.

LEGAL

The recommendation for award is in accordance with the requirements of City policies and procedures.

STAFF RECOMMENDATION

Approval of Resolution No. 2024-20 authorizing execution of a three (3) year agreement with the option for two (2) additional one-year renewals for RFP No. 24-009 Security Camera and Access Control System Services to Convergent Technologies, LLC.