



ITEM SUMMARY

MEETING DATE: April 5, 2022
FROM: Andrea McCue, City Manager
SUBJECT: Appointment of Deputy Mayor

BACKGROUND

City Code, Charter, Article II, Mayor, Section 2, Deputy Mayor states:

The City Council shall designate one (1) of its members as Deputy Mayor, who shall serve in such capacity at the pleasure of the Council. The Deputy Mayor shall perform all of the mayoral duties during the absence or disability of the Mayor.

Council Policy 12 which was established in 1997 and rescinded in 2016 provided that at the first regularly scheduled meeting in April of each year, the Mayor shall nominate one (1) of the members of the City Council to serve as Deputy Mayor for the coming year. The City Council shall then appoint by majority vote, either the Mayor's nominee or any other member of the Council that it may choose. Any nominee for Deputy Mayor must have served one (1) full term as a Council member prior to being eligible for nomination. In addition, no Council member may serve as Deputy Mayor in excess of two (2) successive years.

ANALYSIS

On September 18, 2017, the Charter Review committee met with the City Council to make Charter change recommendations and the following was recommended related to the appointment of Deputy Mayor:

Beginning with the organizational meeting in November 2018, the Deputy Mayor's seat shall rotate annually beginning with Council Seat 1. Any Council member in his/her first term shall defer appointment as Deputy Mayor for a one (1) year period, at which point the appointment will go to the next sequential seat and the deferring member shall serve the subsequent year. Should any Council member decline the appointment, the appointment shall go to the next sequential member and the deferring member will not be appointed until the rotation returns to their seat. Should the Councilmember serving as Deputy Mayor vacate his/her Council seat for any reason, the Deputy Mayor designation shall rotate to the next sequential Council seat and the incumbent therein shall complete the unexpired terms followed by his/her own term as Deputy Mayor. In the event the Deputy Mayor is serving as Mayor pro-tem pursuant to Article II, Section 3 of the Charter, the Deputy Mayor's position will not rotate until a new Mayor is elected.

FINANCIAL INFORMATION

No financial impact to the City.

LEGAL

The City Attorney has reviewed this summary for legal sufficiency and compliance.

STAFF RECOMMENDATION

Staff is requesting input from the Council to develop a policy in coordination with the City Attorney related to the appointment of a Deputy Mayor.