

# **Department Report**

**MEETING DATE:** 4/18/22

**FROM:** Suzanne Skidmore, Director of Human Resources

**SUBJECT:** Personnel Policies Handbook

## BACKGROUND

The City of Greenacres recently updated its policies applicable to employees in a comprehensive handbook on February 7,2022.

### ANALYSIS

The City of Greenacres identified two areas to be more specifically addressed in keeping with prior practices and procedures.

#### FINANCIAL INFORMATION

Any costs associated with the policies are and will be included in the City Budget.

#### LEGAL

The Handbook has been updated in accordance with all federal, state, and local requirements and has been reviewed by our City Attorney.

#### STAFF RECOMMENDATION

Approve of Resolution 2022-20.