



Department Report

MEETING DATE: April 18, 2022

FROM: Teri Lea Beiriger, Director of Finance

SUBJECT: Department of Finance Activity Report

BACKGROUND

The following report provides activity within the Department of Finance for the reporting period from March 1 through March 31, 2022.

In brief, the Finance Department:

- Continued to work on the Annual Comprehensive Financial Report for FY21.
- Continued to reconcile outstanding balances of Miscellaneous Billing.
- Continued to clean up billing on EMS accounts with balances.
- Continued to collect outstanding solid waste accounts; working with IT to retrieve the data contained in the Utilities module in NWS.
- Continued to review and discuss x:/drive format and Laserfiche cleanup.
- Granted a 30-day extension for the submittal of the GFOA Certificate of Achievement for Excellence in Financial Reporting (COA) Award Program, and the Popular Annual Financial Reporting Award Program, due to a delay in obtaining data from the City's audit.

The Finance Department has, and continues to, work on efficiencies to better serve our internal and external customers.
