



## ITEM SUMMARY

**MEETING DATE:** June 6, 2022

**FROM:** Teri Beiriger, Finance Director, Finance Department

**SUBJECT:** Accounts Receivable Write-offs for EMS

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### BACKGROUND

The City of Greenacres bills residents for ambulance transport and emergency life support services. Upon death of the patient the remaining balance is to be written off. Section 2196 City of Greenacres Code, provides for the discharging of uncollected debts. The Director of Finance shall have the authority to write off minor, uncollectible debts to the City, not to exceed two hundred dollars (\$200.00) per account per fiscal year. Prior city council approval shall be required for discharging debt greater than two hundred dollars (\$200) per account per fiscal year.

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### ANALYSIS

It has been City's practice to write-off any remaining balance left on patient's account when the patient is deceased, and the insurance claim has been exhausted. It is Finance's practice based on prior direction of the City Council, not to balance bill the next of kin when a patient is deceased.

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### FINANCIAL INFORMATION

Attached is a request proposing the write-offs on six (6) aged uncollectible and deceased patient accounts for a total of \$3,305.75 for date of service 5/6/2018 – 11/21/2021

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### LEGAL

The memo has been prepared in accordance with applicable City Code requirements.

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### STAFF RECOMMENDATION

Approval of EMS write-offs.