



ITEM SUMMARY

MEETING DATE: December 19, 2022

FROM: Andrea McCue, City Manager

SUBJECT: PROFESSIONAL SERVICES AGREEMENT FOR PLANNING AND DEVELOPMENT SERVICES

BACKGROUND

The City of Greenacres needs an experienced and qualified consultant to provide professional planning and development operations oversight services.

ANALYSIS

Per the City of Greenacres Code, Chapter 2, Article VII, Division 2, Section 2-217 Exemptions, the following item is exempt from the procurement code: (14) Full or part-time contractual employees or independent contractors. Therefore, the City is not required to solicit for these services. However, the City has done its due diligence in selecting Denise Malone, AICP as the Consultant. She is a certified planner by the American Institute of Certified Planners with extensive experience directing planning and development services within local governments.

The City first entered into an agreement with Denise Malone, AICP on September 13, 2022. She has been doing an exceptional job. However, her services are needed longer than initially expected. Therefore, the expense is now at the level needed for City Council approval. The City would like to continue using her services until the Director of Development and Neighborhood Services has been filled.

FINANCIAL INFORMATION

Sufficient funds are available to cover the expense.

LEGAL

The recommendation for award is in accordance with the requirements of City policies and procedures.

STAFF RECOMMENDATION

Approval of Resolution No. 2022-66 not to exceed \$60,000.00.