



ITEM SUMMARY

MEETING DATE: January 3, 2022
FROM: Andrea McCue, City Manager
SUBJECT: Planning and Zoning Board of Appeals

BACKGROUND

Pursuant to City Code Chapter 16; Article II, Division 4, Section 16-101 through 16-105; states there is a new board named Planning and Zoning Board of Appeals/Local Planning Agency which shall consist of a five (5) member advisory board with two (2) alternate members to hear, consider, and make recommendations relating to applications for annexations, zoning site and development plans and special exceptions, all of whom shall be appointed by the Mayor upon advice and consent of the City Council. The basic term of office for members of the Board shall be three (3) years. Vacancies shall be filled by the Mayor upon advice and consent of the City Council for the unexpired term of any member whose seat has become vacant. All members of the Planning and Zoning Board of Appeals shall be residents of the city except to obtain members with technical and professional expertise from within Palm Beach County to serve on the Board.

ANALYSIS

There are currently five (5) regular member vacancies and two (2) alternate member vacancies. We have received a total of seven (7) applications of interested City residents.

1. Dannette Fitzgerald
2. Robert Clements
3. Betty Anne Litowsky
4. Ann Edmundson
5. Joan Hayes
6. Sydelle Neustein
7. Emily Jacobs - Roberts

FINANCIAL INFORMATION

N/A

LEGAL

The process was prepared in accordance with all applicable state statutes and City Code requirements.

STAFF RECOMMENDATION

Staff recommends appointing members to the Planning and Zoning Board of Appeals.

